

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

DECEMBER 17, 2013

The Excelsior Springs Parks and Recreation Department Board meeting held December 17, 2013 was called to order at 7:02 p.m. by President Sharon Powell.

Roll call was taken with 5 board members present.

MEMBERS PRESENT: Sharon Powell, President; Zac Ganzer; Dennis Lollar, Jody Pasalich; Scott Smith There are 5 board members present. Susan McAuliffe and Christy Marker arrived at 7:04. There are now 7 board members present.

MEMBERS ABSENT: Sherri Branson-Hurt, Theresa Henson

CITY COUNCIL LIAISON: Reggie St. John

STAFF PRESENT: Katie Noyd, Director; Janet Morehead, Administrative Assistant – Office; Steve Porter, Maintenance

VISITORS: none

Sharon Powell asked for consideration of the agenda. There were no changes to the agenda.

The approval of minutes will be put aside until a quorum is gained.

The financial reports for October and November were discussed. Taxes are not showing on the reports yet because Clay County and not the City are collecting them.

Susan McAuliffe and Christy Marker arrived at 7:04 p.m.

There are fraud charges showing on the credit card on the October Visa statement. The credit card was compromised and Katie has talked to the credit card company about this issue.

After further discussion, Dennis Lollar made the motion to approve the October 31, 2013 expenditures prepared December 4, 2013 and the November 30, 2013 expenditures prepared December 11, 2013. Zac Ganzer seconded the motion, motion passed, 7 – 0. A show of hands vote was taken. Ayes: Zac Ganzer, Dennis Lollar, Christy Marker, Susan

McAuliffe, Jody Pasalich, Sharon Powell, Scott Smith Nays – 0

Susan McAuliffe made the motion to approve the minutes of the November 19, 2013 Parks and Recreation Board meeting as written. Jody Pasalich seconded the motion, motion passed, 6 – 0 – 1, with one abstention. A show of hands vote was taken. Ayes – Zac Ganzer, Dennis Lollar, Christy Marker, Susan McAuliffe, Jody Pasalich, Sharon Powell Nays – 0 Abstention – 1 – Scott Smith was not in attendance at the November 19, 2013 Parks and Recreation Board meeting.

STAFF REPORTS

Steve Porter reported that the crew has installed one way directional drive signs at the entrance and exit of Sunnyside Park.

Ed Gouldsmith and the Electrical Trades students from the Area Career Center finished the work on the Siloam Mountain Park comfort station and storage area. They have also finished the electrical work at the Community Center. They installed an outlet and power/light switches for the Christmas lights.

Crew has been trimming trees throughout the parks.

There was vandalism to the wood walk trail on Siloam Mountain Park this past Sunday. Railing boards were broken and a yellow concrete traffic pole was broken off and thrown in the trash can. Repairs were made.

Crew is cleaning up the east end of East Valley Park.

Katie needs volunteers for the Candy Cane Hunt this Saturday, December 21, at 10:00 a.m. at Piburn Field. Volunteers should show up about 9:30 a.m.

Food gift bags were assembled for the 28 seniors on the homebound meal route. Food donations were accepted and monies from the H.A. Dickey Foundation were used to finish filling the bags. These food bags are a backup if the weather turns bad and meals are not able to be delivered.

Susan McAuliffe mentioned that the Downtown Excelsior Partnership is having a Snow Ball Drop at 11:00 a.m. after the Candy Cane Hunt on Saturday, December 21.

COMMITTEE REPORTS

The 2014 Parks and Recreation Department calendar has been sent to the printers.

OLD BUSINESS

Katie Noyd gave an update on the Joy Street boardwalk. Public Works will pour and finish the concrete coming off of Joy Street. The Parks and Rec crew will do the board walk.

Katie will submit information for the board walk funding to the Capital Improvements Authority in February and hopefully start the project in March.

Request for Proposals for equipment and installation of such for the development of a fitness park at Brunke and Lynn Road will be mailed out next week.

Katie is applying for a grant from the Department of Natural Resources for ground cover mats made from recycled tires that would be placed in wear areas of the swing sets and slides to keep groves from being made in the ground. Seventy eight of these mats would cost approximately \$5,000 and the seventy eight mats would cover the areas under the swings and at the end of the slides in all of our parks.

NEW BUSINESS

Katie led the discussion on the agreement between the Excelsior Springs Parks and Recreation Department and the Excelsior Springs School District.

The basic agreement is the same and there are small changes that have been made.

Katie Noyd; Joe Greim, ESSD Activities Director; and Bill Tuck, Excelsior Springs Parks and Recreation Department employee, discussed and came to a better understanding of the maintenance and upkeep of the outdoor facilities.

The Parks and Recreation Department would still pay a \$10,000 maintenance fee and a \$10.00 per hour rental fee for indoor and outdoor facility usage. Katie is okay with the agreement.

Susan McAuliffe made the motion to approve the Excelsior Springs Parks and Recreation Department and the Excelsior Springs School District Agreement. Scott Smith seconded the motion, motion passed, 7 – 0. A roll call vote was taken. Ayes: Zac Ganzer, Dennis Lollar, Christy Marker, Susan McAuliffe, Jody Pasalich, Sharon Powell, Scott Smith
Nays – 0

OPEN DISCUSSION

The Community Center Open House held on November 21, 2013 was discussed. There were approximately 50 people in attendance. Various speakers gave presentations and

then a “dot-ocracy” was held. People in attendance were given 6 dots to place on their preferred amenities and they could also write in comments.

Dot-ocracy numbers are: 36-leisure pool; 33-mac (multipurpose) gym; 32-indoor

walking; 23-multipurpose room/senior room; 19-child watch; 18-weights and cardio; 17-party room (close to pool); 13-youth programming room; 12-racquet ball courts; 10-aerobic/fitness; 10-gym (traditional); 9-outdoor aquatic.

People can go to “growESMO.mindmixer.com” and give comments about the proposed Community Center.

Concerns that have been voiced about the community center is how it will be paid for and maintained, where will the sports be played when the current fields are gone, parking, etc.

There will be another Community Center Open House on February 5, 2014 from 6:00 – 7:30 p.m. Place to be announced. There will be information on the layout of the community center, amenities, costs to build, costs to maintain, costs to operate, costs to use, etc.

The Parks and Recreation Foundation is hosting the Lane of Lights on Sunday, December 22, 5:30 to 9:00 p.m.

The Parks and Recreation Foundation has received their not-for-profit designation on the first try so they are now 501(c)3. They will be applying for grants and will be working on the identification of trees along Linear Park Trail and in Century Park. The identification of the trees and local fauna will be used for outdoor education.

The Downtown Excelsior Partnership’s is this Saturday, December 21 at 11:00 a.m. at the parking lot across from City Hall.

The Parks and Recreation Department’s Candy Cane Hunt is this Saturday, December 21 at 10:00 a.m. at Piburn Field.

Katie shared information on the extended warranty for the new truck. Discussion was held. Consensus is that the current maintenance program is working but to hold on to the information. It was suggested to find out the time line of when this extended warranty would have to be activated.

The Parks and Recreation Board will have their picture taken immediately after the meeting.

Meeting was adjourned at 7:52 p.m.