

**EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT**

**BOARD MEETING MINUTES**

**NOVEMBER 19, 2013**

The Excelsior Springs Parks and Recreation Department Board meeting held November 19, 2013 was called to order at 7:00 p.m. by President Sharon Powell.

Roll call was taken with 7 board members present. Susan McAuliffe arrived at 7:02. There are now 8 board members present.

**MEMBERS PRESENT:** Sharon Powell, President; Christy Marker, Vice President; Sherri Branson-Hurt; Zac Ganzer; Theresa Henson; Dennis Lollar, Jody Pasalich; There are 7 board members present. Susan McAuliffe arrived at 7:02. There are now 8 board members present.

**MEMBERS ABSENT:** Scott Smith

**CITY COUNCIL LIAISON:** Reggie St. John

**STAFF PRESENT:** Katie Noyd, Director; Janet Morehead, Administrative Assistant – Office; Steve Porter, Maintenance

**VISITOR:** Valarie McClain, CEO and Founder of the Over the Rainbow Program DV Support/ACES Teen Support

Sharon Powell opened the floor to Valarie McClain, CEO and founder of Over the Rainbow Program DV Support/ACES Teen Support. Valerie McClain addressed the board about the Over the Rainbow Program. Valerie McClain holds a degree in Human and Social Services Administration. She does social work.

The Over the Rainbow Program is a not for profit community support organization founded to advocate and serve a public service for victims of violent crimes and their family members or friends. Valarie McClain is asking permission to use the downstairs meeting room (Senior Center) and is asking the Board to waive the rental fee for the use of that room. She would like to hold meetings weekly. Questions followed. There could be four to fifteen people present at the meetings. She would use Facebook to announce meetings, cancellations, etc.

Valarie McClain was thanked for her presentation. The Board will act on the matter in Old Business.

Sharon Powell asked for consideration of the agenda. There were no changes to the agenda.

Zac Ganzer made the motion to approve the minutes of the September 17, 2013 Parks and Recreation Board meeting as written. Theresa Henson seconded the motion, motion passed, 5 – 0, with three abstentions. A show of hands vote was taken. Ayes – Sherri Branson-Hurt, Zac Ganzer, Theresa Henson, Jody Pasalich, Sharon Powell Nays – 0 Abstentions – Dennis Lollar, Christy Marker, Susan McAuliffe – because they were not in attendance at the September 17, 2013 board meeting.

Christy Marker made the motion to approve the minutes of the October 23, 2013 Parks and Recreation Board meeting as written. Susan McAuliffe seconded the motion, motion passed, 6 – 0, with two abstentions. A show of hands vote was taken. Ayes – Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Jody Pasalich, Sharon Powell Nays – 0 Abstentions – Sherri Branson-Hurt, Zac Ganzer – because they were not in attendance at the October 23, 2013 board meeting.

There is no financial report due to server glitches.

## **STAFF REPORTS**

Steve Porter added to his staff report.

The crew has been assisting the Christmas Committee in setting up decorations, etc.

Ed Gouldsmith and the Electrical Trades students from the Area Career Center are not quite done with the comfort station at Siloam Mountain Park.

The swing set at Kibler Park has been moved. It needs some additional border pieces and an access ramp before that project is finished. The play equipment has been mulched.

Crew has started to paint play equipment but painting outside is dependent on the weather.

The wrong kind of safety panels were sent for Kibler and Sunnyside Park. The correct ones will be sent and installed.

The Area Career Center Electrical Trades students will wire the Community Center for the Christmas lights so cords will not have to be used.

Katie Noyd updated her staff report.

There are 230 plus participants in the youth basketball making up 30 teams.

Upcoming activities include the snow ball drop with DEP (Downtown Excelsior Partnership), Santa's Workshop and the Candy Cane Hunt.

This Saturday, November 23, is the Excelsior Springs Christmas Celebration. There is an abundance of activities planned so please come, participate and enjoy.

The Senior exercise classes are doing well. PiYo, Triple AAA, and Zumba Gold are being paid for by the Clay County Senior Services. A health program is presented once a month to the Seniors and is also funded by the Clay County Senior Services.

## **COMMITTEE REPORTS**

Katie reviewed the 2014 Parks and Rec calendar. This is a draft.

She is partnering with Downtown Excelsior Partnership on weekend events.

July is National Recreation and Parks month. The theme is "Out is In". Katie will offer daily activities for people to do.

Katie is working with the school district with the utilization of coaches and programs, contract, etc.

As soon as Katie has a final draft of the calendar she will forward it to the Board for review. She plans to send it to the printer in December.

## **OLD BUSINESS**

Sherri Branson-Hurt made the motion to approve the request by Valarie McClain, Over the Rainbow Program, to use the Community Center meeting room for free.

Zac Ganzer seconded the motion, motion passed, 8 – 0. A show of hands vote was taken. Ayes – Sherri Branson-Hurt, Zac Ganzer, Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Jody Pasalich, Sharon Powell Nays – 0

The Joy Street boardwalk drainage was discussed. The Department is looking at this as an early spring project. A plan of action should be available at the December meeting.

## **NEW BUSINESS**

In an effort to stay on schedule with the vehicle replacement, the Department is looking to replace the Ford F350 crew cab. A bid was let for a new 2014 4-wheel drive crewcab and chassis truck with a flatbed.

Three bids were received: Chuck Anderson Ford – bidding an F350 – \$32,120.76 with a \$5,000 trade in value of the 2004 F350 crew cab truck; Midway Ford – bidding an F350 – \$32,672.76 with a trade in value of \$5,500; Jesse James Chrysler, Dodge, Jeep, Ram – bidding a Ram – \$37,834 with a trade in of \$7,000; Westfall O’Dell did not bid.

Susan McAuliffe made the motion to accept the bid of Chuck Anderson Ford for the purchase a 2014 F350 for \$32,120.76 with a trade in value of \$5,000 for the 2004 F350.

Sherri Branson-Hurt seconded the motion, motion passed, 8 – 0. A roll call vote was taken. Ayes – Sherri Branson-Hurt, Zac Ganzer, Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Jody Pasalich, Sharon Powell Nays – 0

Theresa Henson asked about an extended warranty. Katie will check on the details of an extended warranty.

A sport utility vehicle was discussed. In November, bids were let for a 2014 utility vehicle with the trade in of the 2000 Honda 4 x 4.

One bidder responded. However their vehicle does not meet the specifications included in the bid. The two other bidders (both from John Deere) are unable to bid at this time because they do not have the ability to order any 2013 utility vehicles and do not have the prices for the 2014 utility vehicles.

Katie would like for the Board to take no action on this agenda item.

## **OPEN DISCUSSION**

Theresa Henson asked about the wild honeysuckle on Wildwood Park. She mentioned that there is a slash and spray method to help control it. Katie said that there is a plan for it. Bridging the Gap and Heartland Tree Alliance could be contacted for assistance and setting a time for it.

This Thursday night, November 21, 6 pm, is the community open house for the proposed Community Center. It will be held at the Montgomery. There will be a presentation, question session, etc.

On Friday, people can go to the website, Mind Mixer, and can vote for what they would want in a community center and they will also be able to leave comments.

The Seniors are collecting non-perishable items for baskets for the homebounds.

The Parks and Recreation Foundation will be hosting the Lane of Lights on Sunday, November 22.

The Parks and Recreation Foundation is working with Bobkorn and will be selling large bags of popcorn for \$6.00 until December 1.

The Excelsior Springs Christmas Celebration is Saturday, November 23. Activities include the Elf Factory, Pictures with Santa, Lighted Christmas Parade, Mayor's Tree Lighting and the Lane of Lights will be open.

Susan McAuliffe made the motion to adjourn the meeting. Sherri Branson-Hurt seconded the motion, motion passed, 8 – 0. A show of hands vote was taken. Ayes – 8 – Sherri Branson-Hurt, Zac Ganzer, Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Jody Pasalich, Sharon Powell Nays – 0

Meeting adjourned at 8:03 p.m.