

**EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT**

**BOARD MEETING MINUTES**

**NOVEMBER 18, 2014**

The Excelsior Springs Parks and Recreation Department Board meeting held November 18, 2014 was called to order at 7:02 p.m. by President Susan McAuliffe.

Roll call was taken with eight board members present.

**MEMBERS PRESENT:** Susan McAuliffe, President; Reggie St. John, Vice President; Christy Marker, Secretary, arrived 5 minutes early; Dennis Lollar, Treasurer; Sherri Branson-Hurt; Jason Cole; Theresa Henson; Scott Smith

**MEMBERS ABSENT:** Jody Pasalich

**CITY COUNCIL LIAISON:** Sharon Powell

**STAFF PRESENT:** Katie Noyd, Director; Janet Morehead, Administrative Assistant – Office

**VISITORS:** None

Thank you to Scott Smith's wife for the treats!

There were no changes to the agenda.

Sherri Branson-Hurt made the motion to accept the minutes of the October 20, 2014 Parks and Recreation Board meeting as written. Dennis Lollar seconded the motion.

Reggie St. John asked about Jody being on two committees. Katie said he does sit on two committees.

A show of hands vote was taken, motion passed, 8 – 0. Ayes: Sherri Branson-Hurt, Jason Cole, Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Reggie St. John, Scott Smith Nays – 0

The financial report was discussed. Katie noted that an ice machine was purchased for the Senior Center. Clay County Senior Services will reimburse the Department for it. The ice machine will go to the new Community Center with the Senior Center.

After discussion, Reggie St. John moved to approve the financial report dated October 31, 2014 and prepared November 4, 2014. Christy Marker seconded the motion, motion passed 8 – 0. A show of hands vote was taken. Ayes – 8 Ayes: Sherri Branson-Hurt, Jason Cole, Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Reggie St. John, Scott Smith Nays – 0

## **STAFF REPORTS**

The big cottonwood tree is partially removed. They could not remove all of it because of a large nest of stinging creatures, either hornets or wasps. The rest of the tree will be removed when it is cold enough to be safe from stings.

The construction crew from Public Works has been working on the Joy St boardwalk. The construction crew finished pouring the piers for the Joy St Boardwalk today.

East Valley Park is being transformed into the Lane of Lights.

The restroom facilities have been winterized. Equipment is being readied for winter weather.

The Budding Artist classes are going good.

The Department participated in the downtown trick or treating, held the Zombie Walk/Run, blood drive (11 donors) and partnered with the Museum on Trivia Night. Had 60 runners for the Zombie Run, had positive remarks about the run.

Fall youth sports have finished their games. Preparations are being made for youth basketball - rules being reviewed, background checks being done, equipment readied, etc.

Women's and coed volleyball continues play.

Candy cane hunt is December 6 at 1 p.m. and Santa's Workshop is from 2 – 4 that same Saturday.

A Senior Center newsletter has been included in your board packet.

Numbers for the senior fitness classes are going up. Participants for the classes and the Senior Center have been slowly rising since the activities in July for Senior Month.

A Dietician talked to the Senior Center participants about diabetes this week. November is American Diabetes month.

A food basket will be provided for the homebounds in case of inclement weather or when the senior center is closed.

The Senior Center and Parks and Recreation Department will be closed on Thanksgiving, November 27 and Friday, November 28.

## **COMMITTEE REPORT**

The Recreation Committee met before the meeting tonight.

The committee reviewed the rough draft of the 2015 calendar.

The Committee would like to develop more programs for the 20-30-40 year olds, senior programs, and health related programs. Increase awareness of programs and parks by increasing texts and emails.

Suggestions for the calendar would be to list major events and happenings in the front of the calendar and improve the map and information on the back.

Twenty five hundred calendars will be ordered with approximately 1600 going to the schools for the students. Calendars will be available at the Hall of Waters and the Chamber of Commerce. Information in the calendar includes registration deadlines, dates when games start, coaches meeting dates, location of parks, activities, etc.

## **OLD BUSINESS**

Katie supplied the Board with more information on the proposed lease for the Toro Groundsmaster 360 Quad-Steer mower. The lease includes a 36 month/1800 hour comprehensive warranty or 600 hours per year. The current hourly usage on the mowers that the Department have is considerably less than 600 hours per year.

Since this would be a lease agreement and an ordinance is required, City Council approval is needed.

Reggie St. John asked for clarification of few statements in the lease agreement. Katie was able to answer them.

Reggie St. John made the motion to approve the 3 year lease of a Toro Groundsmaster 360 Quad-Steer mower from Professional Turf Products, L.P. The yearly lease payment will not exceed \$7,769.48. Sherri Branson-Hurt seconded the motion, motion passed, 8 – 0. A roll call vote was taken. Ayes: Sherri Branson-Hurt, Jason Cole, Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Reggie St. John, Scott Smith Nays – 0

## **NEW BUSINESS - none**

## **OPEN DISCUSSION**

Please support the Lane of Lights! Drive throughs start on November 22 after the lighting of the Mayors Christmas Tree. The Hall of Trees will be open also.

The Christmas Lighted Parade, Elf Factory, visits and pictures with Santa will be this Saturday, November 22.

The Parks and Recreation Foundation will be hosting the Lane of Lights this Sunday, November 23.

Katie will be meeting with Joe Greim, Excelsior Springs School District Activities Director, regarding the contract with the School District and use of the sports facilities and gyms.

Katie extended her thanks for all the support and volunteering that the Boardmembers do.

Reggie St. John made the motion to adjourn the meeting. Scott Smith seconded the motion, motion passed, 8 – 0. A voice vote was taken. Ayes – 8 Sherri Branson-Hurt, Jason Cole, Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Reggie St. John, Scott Smith Nays – 0

Meeting adjourned at 7:45 p.m.