

# **EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT**

## **BOARD MEETING MINUTES**

**NOVEMBER 15, 2011**

The Excelsior Springs Parks and Recreation Department Board meeting held November 15, 2011 was called to order by President Sharon Powell.

Roll call was taken.

**MEMBERS PRESENT:** Sharon Powell, President; Theresa Henson, Vice President; Susan McAuliffe, Secretary; Joyce Green, Treasurer; Keith Bowen; Sherri Branson-Hurt; Zac Ganzer, Christy Marker

**MEMBERS ABSENT:** Jeff Duncan

**CITY COUNCIL LIAISON:** Absent

**VISITORS:** Ralph Crawford, Vernon Hendricks

**STAFF PRESENT:** Katie Noyd, Director; Janet Morehead, Administrative Assistant – Office; Jack Swearingin, Maintenance

Sharon Powell asked for consideration of the agenda. There were no changes.

Joyce Green made the motion to accept the minutes of the October 18, 2011 Excelsior Springs Parks and Recreation Board meeting as written. Susan McAuliffe seconded the motion, motion passed, 8 – 0. Ayes: Sharon Powell, Theresa Henson, Susan McAuliffe, Joyce Green, Keith Bowen, Sherri Branson-Hurt, Zac Ganzer, Christy Marker

Visitors Ralph Crawford and Vernon Hendricks were introduced. Ralph commented that the youth participants liked the “dog tags” they received for participating in the fall sports.

Katie Noyd discussed the financial report. 2011 year-end balance was \$542,144.00. October 31, 2011 balance was \$484,126. She thanked Steve Marriott, Director of Administrative Services, for his work on creating the three page report. The big expense in October was the repair of lights and light bulb replacement at West #1, #2, and Raper Park.

Sherri Branson-Hurt made the motion to approve the October 2011 Financial Report as received. Zac Ganzer seconded the motion, motion passed, 8 – 0. Ayes: Sharon Powell, Theresa Henson, Susan McAuliffe, Joyce Green, Keith Bowen, Sherri Branson-Hurt, Zac Ganzer, Christy Marker

## **STAFF REPORTS**

Since Steve Porter was absent Katie Noyd gave his staff report.

The Christmas Committee with the help of the Parks and Rec Staff has been decorating the Lane of Lights for the past couple of weeks. The Lane of Lights project was over budget mainly because of the rental of the trencher, seeding and strawing.

The trimming and clearing of trees and brush along the Highway 69 Walk Trail (asphalt) is almost complete.

The Powell Lake dam has had trees cleared and the spillway repaired. The bridge that is to go over the spillway is almost ready. It has to be sandblasted, painted and the floor replaced. Eventually a concrete walk will be put around the lake. A woodchip walk trail around the perimeter of the park would be an added feature in the future.

Theresa Henson wondered if a child could get his head stuck between the rails of the bridge. Katie will check on it.

Keith Bowen is concerned about the slope behind of the swings at Century Park. Katie will look into it.

Other projects that have been completed or worked on are cleaning under the bridges at East Valley Park. A new slide will be installed at Kibler Park. Someone burned a hole in it making it a safety hazard.

Chris Buckland with the Department of Natural Resource suggested that a couple of steps be added on Pepsi Cola Hill where the old steps meet the new walk trail (on the south side of 10 Highway).

Katie Noyd reported that the fall leagues went well. Katie is still receiving responses back from the youth league surveys.

Youth basketball registration deadline is this Friday, November 18, 2011. Adult basketball deadline is December 30, 2011.

Katie handed out the cost analysis for the fall sports including youth soccer, youth volleyball, youth flag football, women's volleyball, and adult coed softball. Katie will e-mail the results of the cost analysis for the adult men's softball.

There are 15 teams in the women's late fall volleyball leagues. There are six teams in the "B" league and nine teams in the "C" league.

The Zumba, Complete Fitness, and Body Sculpting exercise classes are going good. Still looking for a Strength and Stability instructor.

Highland Dancing is enjoyed by the participants.

There were 23 artists in the Young Picasso classes in October.

The Parks and Recreation Department has 426 friends on Facebook and is sending out 132 text alerts.

Katie attended the Certified Playground Safety Instructor Course in North Kansas City on November 8, 9, and 10.

Katie updated the Board on the project list.

### **COMMITTEE REPORT**

The Fields Committee met on November 2, 2011 with Sherri Branson-Hurt and Zac Ganzer in attendance. Katie presented the Fields Committee report. They discussed the fourth field. It needs to be readdressed with the Board because the price to build it had gotten so high and suggests that the Department steps back from field four until a new plan can be formed. Building other ball fields was discussed. Amenities and wants were discussed and separated into three main ideas: 1) build ball fields with at least a 300' fence or 240' fence with a "green monster wall, if needed; 2) build parking lots, 3) build concession stand/restroom facilities closer to new ball fields.

Sherri Branson-Hurt commented that the Fields Committee suggested building two bigger fields that temporary fences could be installed on as to not handcuff what the field could accommodate.

Sharon Powell and Katie Noyd met with Jesse Hall, Excelsior Springs School District Activities Director, today and talked about possible projects and field usage.

Work has started on The Miracle Field at West Complex.

Joyce Green was disappointed that Katie Noyd was not invited to be present at meetings to discuss the Miracle Field. She felt that the Parks and Recreation Department and Katie should have been included because of the working relationship with the School District.

Katie will try to bring the proposed School District/Parks and Recreation Department agreement to the December meeting.

### **OLD BUSINESS**

Katie Noyd met with Molly McGovern, Mid America Regional Council; Gerri Doyle and James Bentley, representatives of the Missouri Department of Transportation to go over the grant information for the Highway 69 Walk Trail project. All of the paperwork is in good order. They asked for a more detailed breakdown of expenses from Chad Birdsong, Public Works Director.

Nothing can be done to the walk trail extension until everything is approved by MoDot and the trail is staked. Should be able to start on the trail in March 2012.

Beth Barbee, Janet Morehead, and Katie Noyd have been training on the ActiveNet System which is the Parks and Recreation Department online registration and office registration system. The Department plans to go live on December 1, 2011. Katie will e-mail information to the Board members so if they would like to practice on it they can.

With the ActiveNet system, a person can enroll for youth or adult sports, reserve Community Center rooms, and reserve gazebos. Participants will also be able to use credit and debit cards.

Katie updated the Board about the Springtime Umpire's Association. She handed out comparison information from the past two years. With additional clinics and instruction the officials should become more knowledgeable about the sport they are officiating. Discussion followed.

Joyce Green made the motion to continue with the process as we have been doing it, improving through in-house evaluations and clinics, improving our local and current system and then use our better umpires and such when we need to for the older kids and then later re-evaluate to see where we need to go with this.

Sherri Branson-Hurt seconded the motion, motion passed, 8 – 0. Ayes: Sharon Powell, Theresa Henson, Susan McAuliffe, Joyce Green, Keith Bowen, Sherri Branson-Hurt, Zac Ganzer, Christy Marker

## **NEW BUSINESS**

Katie Noyd gave a brief synopsis of the skate park. It was built in 2005 and has not been reconfigured since then.

Katie met with Brandon of the American Ramp Company about reconfiguring and adding a few new obstacles based on the feedback from the skaters that Katie met with. Katie also posted the information about the reconfiguration and obstacles at the skate park.

The ARC has a government bid for skate parks.

The ARC cost of reconfiguring, three new obstacles and installation is \$12,669.92.

Sherri Branson-Hurt made the motion to accept price of the \$12,669.92 from the American Ramp Company for three obstacles and reconfiguration. Theresa Henson seconded the motion, motion passed, 8 – 0. Ayes: Sharon Powell, Theresa Henson, Susan McAuliffe, Joyce Green, Keith Bowen, Sherri Branson-Hurt, Zac Ganzer, Christy Marker

The maintenance equipment was discussed. Katie would like to get a new track skid steer loader. Katie met with the Bobcat representative. The Department would trade in the Bobcat 250, grapple bucket, and landscape rake for a trade-in value of \$24,500. The Department would purchase a track loader T190 with a 74" bucket and purchase a 96" snow blade for a total of \$36,842 less the trade-in value of \$24,500 for a cost of \$14,945.28.

Bobcat has the state bid on these pieces of equipment.

Discussion was held.

Joyce Green made the motion to accept Katie's recommendation to trade in the Bobcat 250, grapple bucket and landscape rake and purchase at Bobcat track loader T190 with a 74" bucket and 96" snow blade for a total price of \$14, 945.28.

Susan McAuliffe seconded the motion, motion passed 7 – 1. Ayes: Sharon Powell, Theresa Henson, Susan McAuliffe, Joyce Green, Keith Bowen, Sherri Branson-Hurt, Christy Marker; Nay: Zac Ganzer

**OPEN** – none

Susan McAuliffe made the motion to adjourn the meeting. Theresa Henson seconded the motion, motion passed, 8 – 0. Ayes: Sharon Powell, Theresa Henson, Susan McAuliffe, Joyce Green, Keith Bowen, Sherri Branson-Hurt, Zac Ganzer, Christy Marker