

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

OCTOBER 23, 2013

The Excelsior Springs Parks and Recreation Department Board meeting held October 23, 2013 was called to order at 7:00 p.m. by President Sharon Powell.

Roll call was taken with 5 board members present. Christy Marker arrived at 7:08 p.m. There are now 6 board members present.

MEMBERS PRESENT: Sharon Powell, President; Susan McAuliffe, Secretary/Treasurer; Theresa Henson; Dennis Lollar; Jody Pasalich; Christy Marker, arrived at 7:08 p.m.

MEMBERS ABSENT: Sherri Branson-Hurt, Zac Ganzer, Scott Smith

CITY COUNCIL LIAISON: Reggie St. John

STAFF PRESENT: Katie Noyd, Director; Janet Morehead, Administrative Assistant – Office; Steve Porter, Maintenance

VISITORS: Sharon Sampsel, Excelsior Springs Parks and Recreation Department part time employee

Sharon Powell asked for consideration of the agenda. Sharon Powell is deferring the approval of the September 2013 Parks and Recreation Board meeting minutes to the November meeting because there was a not a quorum present that had attended that meeting.

Susan McAuliffe made the motion to approve the minutes of the August 20, 2013 Parks and Recreation Board meeting as written. Jody Pasalich seconded the motion, motion passed, 5 – 0. A show of hands vote was taken. Ayes – Theresa Henson, Dennis Lollar, Susan McAuliffe, Jody Pasalich, Sharon Powell Nays – 0

The financial report was discussed. Katie informed the board that the report is unaudited and is not a final FY12-13 year-end report. There could be more invoices charged to FY12-13 even though FY13-14 has started.

After further discussion, Susan McAuliffe made the motion to approve the September 30, 2013 expenditures prepared October 7, 2013 as received. Dennis Lollar seconded the motion, motion passed, 5 – 0. A show of hands vote was taken. Ayes – 5 Theresa

Henson, Dennis Lollar, Susan McAuliffe, Jody Pasalich, Sharon Powell Nays – 0

STAFF REPORTS

Steve Porter added to his staff report. Riprap has been added to the Powell Lake dam at Century Park.

The wood signs in the parks have been sprayed with a sealer/protectant.

Ed Gouldsmith and the Electrical Trades students from the Area Career Center are upgrading the restrooms at Siloam Mountain Park. They are adding lights, hand dryers and plug-ins.

A new mulch trail is being established from the play equipment north to the old mulch trail at Siloam Mountain Park.

The short wood mulch trail at Eddie Raper Park going through the wild life area is done. It can be accessed at four different points. The trail will be extended where possible. Please come and enjoy the walk trail.

Christy Marker arrived at 7:08 p.m.

Katie asked the Board if they wanted to name the trail at Eddie Raper Park to formalize it as a walk trail. It is something to think about. Katie hopes to be able to mulch the perimeter of the park to have it available for walking also.

Theresa Henson made the suggestion that the upgraded restroom at Siloam Mountain Park could be used as a changing area for weddings. It could be advertised as such.

Katie responded that Kim McElwee is a part of the Economic Redevelopment Committee and Kim has been talking with DEP about Excelsior Springs being a wedding destination.

The Superior Well pagoda in East Valley Park was discussed. The rehabilitation project will be funded by Capital Improvements Authority. The final approval has to come from the City Council. The house next door that was slated for demolition has been found to contain the original office building.

All the paperwork is complete with MoDot and the Department has received the last reimbursement for Rainbow Trail. The Department is free and clear from that project. Katie does not have the final tally for the project from Steve Marriott.

Steve Porter and Randy Becker will be attending the 3rd Annual Regional Maintenance Workshop in Columbia tomorrow, October 24. This workshop is sponsored by the Missouri Parks and Recreation Association.

Katie let the Board know that the Department will be participating in the downtown Excelsior Springs trick or treating from 4:00 – 6:00 p.m. on Halloween.

The Budding Artist Club with Molly Roberts is going well. Art classes for youth are being offered on the first and third Wednesday evenings of the month.

Katie thanked all those who attended Excelsior Springs Pride Day, helped plant trees in the parks, and attended the ribbons cutting ceremony for Rainbow Trail on October 5.

Katie attended the Missouri Trail Summit in Jefferson City on October 14 and 15. The Trails Alliance is creating a website that will list all the trails in the state, information about each and links.

Discussions have been held with Molly McGovern regarding grant funds for trails.

Dr. John Lacy, Superintendent of the Excelsior Springs School District, emailed City Manager Dave Haugland and Katie Noyd about the sidewalks close to Lewis School, and working together on new sidewalks or replacing old sidewalks in the area.

The Senior Center enjoyed the health talks from the Fire Department and health and fitness talks from Elaina Lamley.

The morning exercise classes, AAA, Zumba Gold, and PIYO have seen an increase in attendance. These exercises classes and health talks are funded by the Clay County Senior Services.

COMMITTEE REPORTS

Katie reviewed the Recreation Committee's survey. This survey was sent to participants in the Parks and Rec programs and was on Facebook. Some suggestions are to attend practices to assist coaches that want additional help; have the coaches meeting at a sports facility and have a hands-on meeting and then distribute team information and equipment; have more parent-child activities in the parks; new programs; etc.

OLD BUSINESS

Discussion was held on the additional logos that were in the board packet. Katie will continue to work on a logo.

There was no representative of Over the Rainbow in attendance to discuss the discount.

NEW BUSINESS

Discussion was held on the Advertising, Sponsorship, and Donation policy. Katie would

like for the Board to approve it and its addition to the Excelsior Springs Parks and Recreation Department Policy Manual. Having this addition to the Policy Manual will support the decisions made by the Department if there are questions on potential sponsors, wording, right of refusal, etc.

Dennis Lollar made the motion to approve the Advertising, Sponsorship, and Donation policies and to put them in the Excelsior Springs Parks and Recreation Department's Policy Manual.

Theresa Henson seconded the motion, motion passed, 6 – 0. A show of hands vote was taken. Ayes – 6 Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Jody Pasalich, Sharon Powell Nays – 0

Katie led the discussion on the replacement of the siding on the Piburn Field comfort station. The current siding has holes and blemishes. Staff prefers to replace vinyl siding with LP Smart Board siding. Existing vinyl siding would be removed and hauled off, install LP Smart Board 6' Lap Siding with 1x4 trim and install soffit on the west side. Three bids were received. Kent Mohler Exteriors LLC - \$5343; 4Seasons Siding and Window Co - \$5825; and A & E Builders, Inc. - \$6700. Staff requests that the Parks and Recreation Board approve the labor, installation and materials from Kent Mohler Exteriors LLC for the Piburn comfort station for \$5343.

Reggie St. John asked that since the comfort station is within the Historic District, will the siding need to be approved by the Historic District Committee.

Katie will check with the Historic District Committee.

The color of the siding would match the color of the utility shed.

Susan McAuliffe made the motion to approve the bid from Kent Mohler Exteriors LLC for the labor, installation and materials (LP Smart Board) for the Piburn comfort station of \$5343.

Dennis Lollar seconded the motion, motion passed 6 – 0. A roll call vote was taken. Ayes – 6 Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Jody Pasalich, Sharon Powell Nays – 0

OPEN DISCUSSION

Susan McAuliffe loves everybody!

Sharon Powell gave an update on the Community Center. The Steering Committee met

today with five architects. They broke into two groups and made wish lists for the community center. The natatorium (pool, locker rooms, etc) has the highest cost per square foot at \$278/sqft and the indoor track is the least expensive at \$97/sqft. Final costs of the Community Center will range from 11 million to 14 million dollars.

There will be an open house on Thursday, November 21, 2013 from 6:00 p.m. to 7:30 p.m. at the Montgomery Events Center. This will be a “dot-ocracy” event. Each family attending will receive five dots to place on what they would like to see in the Community Center.

The committee wants the outside of the building to compliment the high school building since they will be fairly close to one another.

There will be another public meeting February 5, 2014 and plans are to put the Community Center on the ballot in April.

There has been no decision whether the City or the YMCA will run it.

Susan McAuliffe made the motion to adjourn the meeting. Christy Marker seconded the motion, motion passed, 6 – 0. A show of hands vote was taken. Ayes – 6 Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Jody Pasalich, Sharon Powell Nays – 0

The October 23, 2013 Parks and Recreation Board meeting was adjourned at 8:05 p.m.