

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

OCTOBER 23, 2012

The Excelsior Springs Parks and Recreation Department Board meeting held October 23, 2012 was called to order at 7:00 p.m. by President Sharon Powell.

Roll call was taken with 8 board members present.

MEMBERS PRESENT: Sharon Powell, President; Reggie St. John, Vice President; Susan McAuliffe, Secretary; Keith Bowen, Treasurer; Sherri Branson-Hurt; Theresa Henson; Dennis Lollar; Christy Marker

MEMBERS ABSENT: Zac Ganzer

STAFF PRESENT: Katie Noyd, Director; Janet Morehead, Administrative Assistant-Office; Steve Porter, Maintenance

Sharon Powell asked for consideration of the agenda. There were no changes to the agenda.

Sherri Branson-Hurt made the motion to approve the minutes of the September 13, 2012 Parks and Recreation Board meeting as written. Reggie St. John seconded the motion, motion passed, 7 – 0 – 1. A show of hands vote was taken. Ayes – 7 – Sherri Branson-Hurt, Keith Bowen, Theresa Henson, Dennis Lollar, Christy Marker, Sharon Powell, Reggie St. John Nays – 0 Abstained – Susan McAuliffe

Sherri Branson-Hurt made the motion to approve the minutes of the September 25, 2012 Parks and Recreation Board meeting as written. Susan McAuliffe seconded the motion, motion passed, 8 – 0. A show of hands vote was taken. Ayes – 8 – Sherri Branson-Hurt, Keith Bowen, Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Sharon Powell, Reggie St. John Nays – 0

Katie Noyd reviewed the September 30, 2012 Unaudited Financial Report. Fiscal year end was September 30, 2012.

After questions were asked and answered, Reggie St. John made the motion to approve the expenditures as received in the September 30, 2012 Financial Report. Christy Marker seconded motion, motion passed. A show of hands vote was taken. Ayes – 8 – Sherri Branson-Hurt, Keith Bowen, Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Sharon Powell, Reggie St. John Nays – 0

STAFF REPORTS

Steve Porter briefed the Board on his staff report. The maintenance shop is being reroofed with metal. The next project will be the Eddie Raper Park comfort station roof.

Sharon Powell talked to Gary Sanson with S & M Electric about the lights he is replacing in the parks. He will be using a different protective cover that is better than the cover he quoted the Board.

B & D Sandblasting has started on Gazebo #1 at Siloam Mountain.

Susan McAuliffe said the door on the Superior Well structure was open over the weekend. The Department had received a phone call about it and Steve Porter secured it on Monday.

Katie Noyd informed the Board that youth flag football, youth fall soccer and youth fall volleyball will be wrapping up their games this weekend.

The Parks and Recreation Department will be participating in the Downtown Trick or Treating on Halloween from 4 p.m. until 6 p.m.

The Parks and Recreation Department office is planning to move back to the Community Center this week and be open on Monday, October 29.

Keith Bowen asked if the Department will incur any ongoing expenses from the fire, i.e. cost of insurance going up, etc. Katie is not aware of any.

COMMITTEE REPORTS

The Parks Committee report is in the board packet.

Katie gave a report on the Recreation Committee meeting. The committee talked about adding more summer programs, working with the Farmers' Market, having a home run derby, Santa's Workshop, 5k run from parks to parks, outdoor volleyball tournament, raising the youth fees to include t-shirts, partnering with the Bill Payne Halloween activities, partnering with the Elms on some activities, a tournament for youth scholarships, additional Waterfest activities, adding to the Storytime in the Parks, etc.

The Revenue Committee met tonight at 6:00 p.m. Some of the items that were discussed are: raising the fee structure to include t-shirts, scholarships and a sponsor a child program, develop a gift/donation program, volunteer groups like a Parks Foundation, tree committee, etc.

Theresa Henson would like to see some monies set aside to purchase trees on a yearly basis. Katie will bring tree costs, etc. to the next board meeting.

Sharon Powell will chair an ad hoc committee that will develop the Parks Foundation – set up bylaws, recruit members, etc. Committee members will be Keith Bowen, Dennis Lollar and Susan McAuliffe.

Katie would like to have a committee meeting at 6 p.m. before each board at 7:00 p.m. She will be sending out information about the meetings.

OLD BUSINESS

Surveying has started on the Highway 69 Walk Trail extension. Trees will have to be cleared to get an accurate survey.

Katie will be attending a mandatory walk trail meeting tomorrow at MoDot in Lee's Summit.

NEW BUSINESS

Katie Noyd discussed the need for new windows in the Community Center. To replace the rest of the windows in the Community Center would cost \$26,059.62. Katie got prices from Columbia Windows and Doors. They replaced the windows from the fire. She would like to replace the windows in the north office, the utility office, and the big windows in the west wall of the Senior Center at this time.

The cost to replace those windows would be \$7,631.72. Katie would like the Board to approve the purchase and installation of these windows.

Reggie St. John made the motion to approve the purchase and installation of the windows from Columbia Windows and Doors for the north office, utility office and the west windows in the Senior Center at the cost of \$7,631.72.

Christy Marker seconded the motion, motion passed, 8 – 0. A roll call vote was taken. Ayes – 8 Sherri Branson-Hurt, Keith Bowen, Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Sharon Powell, Reggie St. John Nays – 0

The old windows will be recycled.

OPEN DISUCSSION

Christy Marker asked about the Zumba Gold class. Katie explained that it was a class developed for participants that could not do the more strenuous Zumba class.

Katie will bring information on the Ready Set Bathrooms and the mats that could be installed under the swings to the next meeting.

Katie Noyd thanked the Board for allowing her to attend the National Recreation and Parks Association Congress earlier this month.

Susan McAuliffe made the motion to adjourn the meeting. Theresa Henson seconded the motion, motion passed, 8 – 0.