

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

SEPTEMBER 27, 2011

The Excelsior Springs Parks and Recreation Department Board meeting held September 27, 2011 was called to order by President Sharon Powell.

Roll call was taken. Christy Marker was introduced. She has been appointed to the Parks and Recreation Board to fill John Lacy's seat.

MEMBERS PRESENT: Sharon Powell, President; Theresa Henson, Vice President; Susan McAuliffe, Secretary; Keith Bowen; Jeff Duncan; Christy Marker

MEMBERS ABSENT: Sherri Branson-Hurt, Zac Ganzer, Joyce Green

CITY COUNCIL LIAISON: Chad Taylor

VISITORS: Vern Hendricks

STAFF PRESENT: Katie Noyd, Director; Steve Porter, Maintenance Foreman; Janet Morehead, Administrative Assistant - Office

Sharon Powell asked for the consideration of the agenda. Jeff Duncan would like to add Raper Park to New Business "B". Susan McAuliffe made the motion to amend the agenda and add Raper Park to New Business "B". Jeff Duncan seconded the motion, motion passed, 5 – 0, 1 abstention.

Theresa Henson made the motion to accept the minutes of the August 16, 2011 Excelsior Springs Parks and Recreation Board meeting as written. Jeff Duncan seconded the motion, motion passed, 5 – 0, 1 abstention.

Katie Noyd discussed the Financial Reports. FY 11-12 will start October 1, 2011. Katie will have a shorter, easier-to-read financial report next month.

Jeff Duncan made the motion to accept the financials as presented. Susan McAuliffe seconded the motion, motion passed, 5 – 0, 1 abstention,

STAFF REPORTS

Steve Porter reported that the 5 trenching phases are done at the Lane of Lights. Conduit has been laid and covered. Gary Sanson, electrician, should be done with the electrical by mid October.

Piburn Field was shot with a laser level. Crew then filled in the low areas. Each time it rains, low spots are marked so they can be filled in. Another thin layer of Turface will be spread on the infield. The infield has been crowned so that the rainwater will run towards right field to the storm water drain in Paul Craig Park.

Areas of Wildwood Park have been cleaned, cleared, strawed and seeded. The area by the old fire station and the new stairs have been cleared so the security camera can see more. Katie will talk to Job Corps about helping to keep that area clean. She is hoping that the neighbors on Wildwood will help keep the area along their property picked up.

Steve Porter said that the crew is edging the 69 Walk Trail. They will clean the cracks in the asphalt and fill them with crack filler/sealer.

Katie and Steve met with some skate boarders and they asked about the skate park being reconfigured. Katie told them that she and Steve would meet with an American Ramp Company representative to see if they would render a drawing on the suggestions that the boarders made. ARC will contact Katie when they have a drawing done.

Katie passed around the brochure that she had made for the Memorial Tree and Bench Program and asked for suggestions. Theresa Henson suggested that smaller flowering trees be added to the tree list, i.e. Dogwood, Crabapple trees, etc.

Steve Porter thanked Chad Birdsong, Public Works Director, for the use of the excavator for the Lane of Lights Project.

Katie Noyd reported that the Youth Programs had 437 participants. Soccer – 215; flag football – 116; volleyball – 106.

There were 31 participants in the Punt, Pass and Kick competition on Saturday. Seven qualified to go to sectionals in Independence on October 15, 2011.

There are eight coed softball teams; eight men's softball teams, eight "B" league women's volleyball teams, and six "C" league women's volleyball teams.

The Zumba class has 10 to 12 participants, senior exercise has 15 – 20 participants, Highland Dance has 4 dancers and there were approximately 32 artists in the Young Picasso Club classes in August and September. The other exercise classes have a range of four to ten participants.

Elaina Lamley is offering a \$1 Zumba class this Saturday, October 1 from 8:30 a.m. to 9:15 a.m.

There are 129 signed up for textcaster, 742 for constant contact, and 375 on facebook.

The Alternative Funding webinar is October 17 from 10 – 11:30. Everyone is welcome to attend. We will be watching it in the office.

Steve Porter and Jeff Chappel will be attending the “Right Direction” Maintenance Conference in Columbia on Tuesday, October 11, 2011.

Katie will be attending the Midwest Public Risk (City’s insurance) conference in Branson, October 2 – 4 and the Missouri Trail Summit in Kirkwood on October 6.

COMMITTEE REPORTS - none

OLD BUSINESS

Katie reported that the Highway 69 Walk Trail Extension paperwork/estimates have been sent to Jeff Cremer of MoDot. We are waiting on approval for those. Jeff Cremer has taken another position so the Department will be working with another person from MoDot. There will be a meeting with MoDot, Katie, Molly McGovern and Chad Birdsong when the new person starts.

Katie will be going to Capital Improvements in October to request \$125,000 towards the total amount of the walk trail. Parks and Recreation will be responsible for the rest of the engineering costs and about \$25,000.

The ActiveNet training will be October 10 – 14 and 24 – 27. Training will start at 8:30 a.m. daily. ActiveNet is the online registration/reservation system that the Parks and Recreation Department will launch in November.

The fourth field at the West Complex is on hold. A brainstorming session with school district personnel, city officials and Parks and Recreation will need to be held for possible development of softball/baseball fields to the south of the current #2 field. General discussion was held on sizes of fields, number of fields, amenities, etc.

NEW BUSINESS

Katie distributed flyers and information on “trail groups”. Katie explained that this group would be a community group that is interested in trails and they would assist in raising money for trail maintenance and development of new trails.

A “Friend of the Parks” group could be formed to assist in the development of parks and raising money.

Jeff Duncan asked if anything could be done with the Raper Parks lights – there are at least 12 bulbs not working. He wondered if it was just the bulbs or if there was a problem with the wiring. Steve and Katie will look into it.

Jeff asked where the Raper Park name came from. Eddie Raper donated the land to the Parks and Recreation Department for a park. The park was named after him.

The restroom at Raper Park was discussed. The concrete ceiling needs repair, it is starting to crumble. The restroom is not left open because if you do, someone will try to destroy it. That is why there are Johnny on the Spots in the parks. Steve Porter will check into this.

OPEN DISCUSSION

Jeff Duncan asked when the Johnny of the Spots are cleaned. The Department has been told they are cleaned once a week but the crew has noticed that some predated has been going on. It will be looked into. Price quotes will be gathered to insure that the Department is getting the best deal.

The list of Boardmembers information was handed out.

Steve Porter reported that the Citywide Cleanup was a success. Steve and his crew weeded and mulched the rose garden on Marietta; weeded the rain garden at Century Park; and the yard area of a local house was cleaned up.

Jeff Duncan made the motion to adjourn the meeting. Susan McAuliffe seconded the motion, motion passed, 6 – 0. Meeting adjourned.