

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

SEPTEMBER 17, 2013

The Excelsior Springs Parks and Recreation Department Board meeting held September 17, 2013 was called to order at 7:00 p.m. by President Sharon Powell.

Roll call was taken with 6 board members present.

MEMBERS PRESENT: Sharon Powell, President; Sherri Branson-Hurt, Zac Ganzer Theresa Henson, Jody Pasalich, Scott Smith

MEMBERS ABSENT: Dennis Lollar, Christy Marker, Susan McAuliffe

CITY COUNCIL LIAISON: Reggie St. John

STAFF PRESENT: Katie Noyd, Director; Janet Morehead, Administrative Assistant – Office; Steve Porter, Maintenance

VISITORS: None

Sharon Powell asked for consideration of the agenda. There were no changes.

Approval of the August 20, 2013 minutes of the Parks and Recreation Board meeting minutes was tabled until the October 2013 Parks and Recreation Board meeting because there was not enough of the board members present that had attended the August Parks and Recreation Board meeting.

The financial report was discussed. Katie informed the Board that the 2013-2014 Parks and Recreation Department budget with the 2% cost of living and 1 ½ % merit raise was accepted by the City Council.

The budget amendments and transfers that were approved last month are not shown on this financial report for 2012-2013.

The Department has sent in its paperwork for the Rainbow Trail extension to MoDot.

After discussion, Theresa Henson made the motion to approve the August 31, 2013 expenditures prepared September 5, 2013 as received. Sherri Branson-Hurt seconded the motion, motion passed, 6 – 0. A show of hands vote was taken. Ayes – 6 Sherri

Branson-Hurt, Zac Ganzer, Theresa Henson, Jody Pasalich, Sharon Powell, Scott Smith
Nays – 0

STAFF REPORTS

Steve Porter updated his staff report.

Maintenance crew has been grinding stumps in the parks, filling holes in the parks and seeding and strawing areas in the parks that need it.

Mulch is being put on the trail at Eddie Raper Park. Steve has talked to two more tree service companies and they will be donating their tree mulch to the Department.

Wal-Mart is donating mums to the Department. The maintenance crew will pick them up. They will be planted around the park signs and throughout the parks.

Katie added to her staff report. A recreation survey for both youth and adult recreation has been sent out.

Youth soccer, volleyball and flag football games start play this Saturday. The number of youth participants is down but that seems to be area wide.

Registration is going on for Start Smart basketball, women's volleyball, Shape Up and the Budding Artist Club.

Coed softball and men's softball games are being played.

The NFL Punt, Pass and Kick Competition is this Saturday, September 21. The Punt, Pass and Kick Competition is open to youth ages 6 to 15, boys and girls.

The Department will participate in the Downtown Excelsior Springs Trick or Treat.

September 28, 2013 is the annual Excelsior Springs Pride Day. The focus this year will be on our parks. Trees obtained from the TreesForMyCity.com tree fund will be planted in Century Park, along Fishing River Linear Park Trail and along the Rainbow Trail on Highway 69 replacing the trees that have died.

The TreesForMyCity.com fund is at \$1560. Katie has heard that there will be donations to take the fund total to \$2,000.

The Excelsior Springs Parks and Recreation Foundation challenged the Excelsior Springs Parks and Recreation Board to match their donation of \$500 to take the local donations to \$3,000. The Dunn Family Foundation will match donations to \$10,000.

Zac Ganzer made the motion that the Excelsior Springs Parks and Recreation Board match the Excelsior Springs Parks and Recreation Foundation donation of \$500 to the TreesForMyCity.com. Sherri Branson-Hurt seconded the motion. Discussion was held. Most of the trees will be purchased from Marshall Trees and Nursery in Kearney. Katie has been working with Keith Winge about the kind of trees to purchase, placement of the trees, etc. Motion passed, 6 – 0. A show of hands vote was taken. Ayes – 6 Sherri Branson-Hurt, Zac Ganzer, Theresa Henson, Jody Pasalich, Sharon Powell, Scott Smith Nays – 0

COMMITTEE REPORTS

The Revenue Committee met before tonight’s Parks and Rec Board meeting. They reviewed the past year’s activities, fees, Foundation, Friends of the Park, etc. Discussion was also held about advertising and sponsorship for the calendar, t-shirts, medals, sponsorship levels, etc.

OLD BUSINESS - none

NEW BUSINESS

Katie shared the proposed Excelsior Springs Parks and Recreation Department’s new logo. It was designed to complement the Excelsior Springs Parks and Recreation Foundation logo.

Discussion was held. Concerns, questions and suggestions were that parts of the logo were in “fine” print and would not screen print well, change the leaves on the trees to sports or sports balls, maybe not so “busy” – less items on the logo. Katie will work on it again.

Katie explained the play equipment issues. There has been vandalism on some of the play equipment at Kibler Park and Sunnyside Park. The bubble panels need to be replaced because of the damage that has been done to them. They have been cut, burnt and vandalized with graffiti. They would be replaced with colored metal safety panels.

The roofs on the play equipment at Kibler Park need to be replaced because the interior has been burnt and carved on with sharp objects. The roofs would be replaced with metal ones.

Katie has been in contact with the PlayPower representative. She would like to purchase three metal roofs for Kibler Park at a cost of \$3,643.20 and nine safety rails for Kibler and Sunnyside would cost \$1,771.20 for a total of \$5,889.40, freight included. These replacements would be fall projects.

Sherri Branson-Hurt made the motion to approve the purchase of nine (9) safety rails for Kibler Park and Sunnyside Park and three (3) metal roofs for Kibler Park from PlayPower for a total of \$5,889.40, freight included. Purchase and installation will begin after October 1, 2013.

Scott Smith seconded the motion, motion passed, 6 – 0. A roll call vote was taken.
Ayes – 6 Sherri Branson-Hurt, Zac Ganzer, Theresa Henson, Jody Pasalich, Sharon Powell, Scott Smith Nays – 0

The Over the Rainbow Program, founded by Valarie McClain, is a support organization founded to advance and serve as a public service for victims of violent crimes and their family members or friends. Valarie McClain has asked for a discount in rent cost for the multipurpose room in the lower level of the Community Center for weekly meetings for the Over the Rainbow Program. Discussion followed.

Zac Ganzer made the motion to table Valarie McClain's request for discount in favor of reviewing policies. Sherry Branson-Hurt seconded the motion, motion passed, 6 – 0. A show of hands vote was taken. Ayes – 6 Sherri Branson-Hurt, Zac Ganzer, Theresa Henson, Jody Pasalich, Sharon Powell, Scott Smith Nays – 0

Katie Noyd will contact Valarie McClain with the Parks and Recreation Board's decision.

OPEN DISCUSSION

Sharon Powell discussed the ribbon cutting for the Rainbow Trail extension. It is being planned for Saturday, October 5, 2013 at 9:00 a.m. The ribbon cutting will be held instead of Pride in the Park. The City Council, Capital Improvement Authority, and the Chamber of Commerce members will be invited and it will be open to the public.

Excelsior Springs Pride Day will be held on Saturday, September 28. Volunteers will meet at 7:30 a.m. at the Public Works building and the event will conclude at noon. The focus will be on the parks and planting the trees that will be purchased with the TreesForMyCity.com fund.

Reggie St. John mentioned that he had been approached about installing a bench by the walk trail by the Oaks parking lot. He is passing along that request.

Dogi Pots will be ordered for the Rainbow Trail extension.

Theresa Henson asked how long the Department is keeping the Rangers. She thinks they are doing a good job. Their presence acts as a deterrent in the parks and they also turn

lights on at the sports fields, set up pitching machines, etc. Katie thought the rangers would be working until the end of October.

The Recreation Committee will meet on October 8, 2013 at 7:00 p.m. at the Community Center.

Sherry Branson-Hurt made the motion to adjourn the meeting. Theresa Henson seconded the motion, motion passed. A show of hands vote was taken. Ayes – 6 Sherry Branson-Hurt, Zac Ganzer, Theresa Henson, Jody Pasalich, Sharon Powell, Scott Smith Nays – 0

The September 17, 2013 Parks and Recreation Board meeting was adjourned at 8:30 p.m.