

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

AUGUST 27, 2012

The Excelsior Springs Parks and Recreation Department Board meeting held August 27, 2012 was called to order at 7:05 p.m. by President Sharon Powell.

Roll call was taken with 7 board members present.

MEMBERS PRESENT: Sharon Powell, President; Reggie St. John, Vice President; Susan McAuliffe, Secretary; Zac Ganzer; Theresa Henson; Dennis Lollar; Christy Marker

MEMBERS ABSENT: Sherri Branson-Hurt, Keith Bowen

CITY COUNCIL LIAISON: Chad Taylor

STAFF PRESENT: Katie Noyd, Director; Janet Morehead, Administrative Assistant-Office

VISITORS: Jody and Linda Pasalich

Sharon Powell asked for consideration of the agenda. There were no changes to the agenda except for the removal of the discount request.

Theresa Henson made the motion to approve the minutes of the July 17, 2012 Parks and Recreation Board meeting as written. Reggie St. John seconded the motion, motion passed, 7 – 0. A show of hands vote was taken. Ayes – 7 – Zac Ganzer, Theresa Henson, Dennis Lollar, Christy Marker, Sharon Powell, Reggie St. John, Susan McAuliffe Nays – 0

Katie Noyd reviewed the July 31, 2012 financial report. Ending balance on July 31, 2012 was \$535,131. September 30, 2012 ends FY 2011 – 2012.

After questions were asked and answered, Reggie St. John made the motion to approve the expenditures as received in the July 31, 2012 Financial Report. Susan McAuliffe seconded the motion, motion passed, 7 – 0. A show of hand vote was taken. Ayes – 7 – Zac Ganzer, Theresa Henson, Dennis Lollar, Christy Marker, Sharon Powell, Reggie St. John, Susan McAuliffe Nays – 0

Reggie St. John made the motion to approve the FY 2012-2013 Budget as presented and recommended by Katie Noyd. Dennis Lollar seconded the motion, motion passed, 7 – 0. A roll call vote was taken. Ayes – 7 – Zac Ganzer, Theresa Henson, Dennis Lollar, Christy Marker, Sharon Powell, Reggie St. John, Susan McAuliffe Nays – 0

Katie hit the highlights of the staff reports. Phoenix Renovations is working on the fire damage to the Community Center. Plans are to get the Senior Site up and working and then work on the upstairs. Projection time for being back in the upstairs offices is 60-75 days. Katie will keep the Board updated on the progress.

OLD BUSINESS

Bids for the Highway 69 Walk Trail Extension were opened on August 22. The six bids received ranged from \$244,000 to \$306,000. Matt with SKW will review all figures and information.

Some questions that the Board asked are: Can references be called, does the low bid have to be accepted, will the contract for the work have to go before the City Council? Reggie St. John suggests having a definite scope of work.

Katie Noyd said that things are in the engineer firm's hands now.

Jody Pasalich stated that since the FYI 2008-2009 plans were drawn, the creek has eroded the creek bank and there is less bank than in the plans. Katie will let the engineers know.

Jody and Linda Pasalich left the meeting at 7:50 p.m.

The three companies that put a bid in on the flag pole lights were asked to re-submit a bid for the lights including a vandal or a security covering for the lights. S & M Electric bid was \$4,721; R & H Electrical bid was \$2,225; and Baldwin Electric bid was \$3,288.10. S & M bid a polycarbonate shield. R & H Electric and Baldwin Electric bid a wire guard.

Zac Ganzer made the motion to approve the bid submitted by S & M Electric for labor, installation and materials for the lights in Siloam Mountain and at the old fire station for a total of \$4,721. Theresa Henson seconded the motion, motion passed. A roll call vote was taken. Ayes – 7 – Zac Ganzer, Theresa Henson, Dennis Lollar, Christy Marker, Sharon Powell, Reggie St. John, Susan McAuliffe Nays – 0

Katie met with Brad Broadbent of Broadbent Houts and Co, LLC regarding the Springtime Umpires Association. He wanted the Parks and Recreation Board to be aware that even though the Springtime Umpires Association is contract labor, the IRS might start to look at the Association as employees. Possible alternatives are: 1) contract

laborers could become city employees or 2) contract the officials through a totally independent corporation. Katie will compile concrete numbers and bring the information back to the Board.

Katie shared before and after pictures of the Siloam Mountain Park Gazebo #2 – before and after sandblasting and painting. Katie wanted to know if the Board would like to continue rehabbing the gazeboes on the list. The Sunnyside Park gazebo #2 would be the next to be done, then Lincoln Park gazebo and Siloam Mountain gazebo #1. Katie said there is money in the budget in amenities to be able to continue sandblasting and painting the gazebos. Katie will bring bids back.

The Sunnyside Park playground retaining wall was discussed. The retaining wall needs to be replaced because of the breakdown of the railroad ties and the overall strength of the railroad ties. After research, Katie Noyd recommends the purchase of Redi-Rock retaining wall blocks, caps, and color from St. Joe Concrete Products Inc, for \$14,020 and to have the Public Works Construction Crew install this. Their labor cost would be between \$8,000 and \$10,000. There would also be a railing installed along the top.

Zac Ganzer made the motion to approve the purchase of Redi-Rock retaining wall blocks, caps, and color from St. Joe Concrete Products Inc, for \$14,020. Susan McAuliffe seconded the motion, motion passed 7 – 0. A roll call vote was taken. Ayes – 7 – Zac Ganzer, Theresa Henson, Dennis Lollar, Christy Marker, Sharon Powell, Reggie St. John, Susan McAuliffe Nays – 0

NEW BUSINESS

Cameron and Yolanda Keeton will be offering Ballroom Dancing on Tuesday and Thursdays. It will be held at the Hall of Water for the time being. This is a contract activity with an 80-20 split.

The Powell Lake dam was discussed. Katie proposed putting rip rap around lake to give fishermen a place to sit other than the ground. The rip rap should also help stabilize the banks of the lake. This could be done now that the level of the lake is down. Ten truckloads of rip rap is \$3500.

Someone asked about the soundness of the dam. There is a leak in it. The general consensus of the board was to get the dam fixed first.

OPEN DISCUSSION

Zac Ganzer asked about Rocky Hollow ball fields. Katie has been in contact with Clay County Parks and Recreation Department about these ball fields. The Clay County Parks and Rec Department will be looking at the lease again this December or January. Katie will keep in touch with them.

Chad Taylor asked about using the old Feldman's building for sports – specifically softball/baseball for this winter. Katie will refer this to the Recreation Committee.

Theresa Henson asked about the rock wall and stonework at Sunnyside and East Valley. Katie proposes that the Parks Committee meet and look at these issues.

Zac Ganzer asked about underpass on Wornall Road by Jesse James Road. The Department did clean it up and paint it along with assistance from the Job Corps painting apprentices.

Theresa Henson made the motion to go into closed session Pursuant to Section 610.021 RSMo. (2) Real Estate. Dennis Lollar seconded the motion, motion passed, 7 – 0. A show of hands vote was taken. Ayes – 7 – Zac Ganzer, Theresa Henson, Dennis Lollar, Christy Marker, Sharon Powell, Reggie St. John, Susan McAuliffe Nays – 0

At 8:55 p.m. Christy Marker made the motion to come out of closed session. Theresa Henson seconded the motion, motion passed, 7 – 0. A show of hands vote was taken. Ayes – 7 – Zac Ganzer, Theresa Henson, Dennis Lollar, Christy Marker, Sharon Powell, Reggie St. John, Susan McAuliffe Nays – 0

OPEN DISCUSSION

Trip hazards along the sidewalk at Century Park were discussed. Fill dirt is needed along the sidewalk.

Signs need to be put in all the parks that include rules, emergency numbers and contact numbers for problems or concerns.

Susan McAuliffe made the motion to adjourn the meeting. Christy Marker seconded the motion, motion passed, 7 – 0. A show of hands vote was taken. Ayes – 7 – Zac Ganzer, Theresa Henson, Dennis Lollar, Christy Marker, Sharon Powell, Reggie St. John, Susan McAuliffe Nays – 0 Meeting adjourned at 9.03 p.m.