

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

AUGUST 20, 2013

The Excelsior Springs Parks and Recreation Department Board meeting held August 20, 2013 was called to order at 7:02 p.m. by President Sharon Powell.

Roll call was taken with 6 board members present.

MEMBERS PRESENT: Sharon Powell, President; Susan McAuliffe, Secretary-Treasurer; Theresa Henson; Dennis Lollar; Jody Pasalich, Scott Smith Christy Marker, Vice President, arrived at 7:07

MEMBERS ABSENT: Sherri Branson-Hurt, Zac Ganzer

CITY COUNCIL LIAISON: Reggie St. John

STAFF PRESENT: Katie Noyd, Director; Janet Morehead, Administrative Assistant – Office; Steve Porter, Maintenance

VISITORS: Marvin and Rosie Woods

Sharon Powell asked for consideration of the agenda. There were no changes.

Theresa Henson made the motion to accept the agenda as presented. Susan McAuliffe seconded the motion, motion passed, 6 – 0. A show of hands vote was taken. Ayes – 6 Theresa Henson, Dennis Lollar, Susan McAuliffe, Jody Pasalich, Sharon Powell, Scott Smith Nays – 0

Discussion and approval of the minutes will be suspended until Christy Marker arrives.

Katie Noyd discussed the financial report. The current balance is \$440,696.

The monies the Senior Center received from the Clay County Senior Services for health and wellness, exercise classes, etc. was put in 210.0000.101.03- 20 the Construction Funds account so that it can be carried over to the next year because the MARC's financial year for the Senior Center is different than the City's.

Christy Marker arrived at 7:07 p.m. There are now 7 board members present.

After discussion, Theresa Henson made the motion to approve the July 31, 2013 expenditures dated August 6, 2013 as received. Christy Marker seconded the motion, motion passed, 7 – 0. A show of hands vote was taken. Ayes – 7 Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Jody Pasalich, Sharon Powell, Scott Smith Nays – 0

Sharon Powell asked if there were corrections or additions to the minutes of the July 16, 2013 Parks and Recreation Board meeting. Theresa Henson wanted it clarified that she brought up replacing the wood park signs to unify the appearance of the park signs throughout town.

Dennis Lollar made the motion to approve the minutes of the July 16, 2013 Parks and Recreation Board meeting as amended. Theresa Henson seconded the motion, motion passed, 5 – 0 – 2. A show of hands vote was taken. Ayes – 5 Theresa Henson, Dennis Lollar, Christy Marker, Jody Pasalich, Sharon Powell Nays – 0 Abstained – 2 – Susan McAuliffe, Scott Smith (Susan was not in attendance at the July 16, 2013 board meeting and Scott Smith had not been appointed yet.)

Katie shared additional budget information. The Board will need to approve the budget amendment and year end for 2012/13 and then approve the 2013/14 budget.

The Parks and Rec money that will be transferred to the General Funds has been lowered due to Clay County collecting the city taxes.

The Senior Center will be under the Parks and Recreation Department. There is no place to cut expenses so grants and other funding sources are being researched.

The 2013-2014 Budget has three scenarios. Scenario #1 has no raises; scenario #2 has a 2% cost of living; and scenario #3 has a 2% cost of living and a 1.5% merit raise. Katie would make the decision of merit raises for staff and the Board would make that decision for Katie. Katie and Reggie St. John both are under the impression that the City will be approving scenario #3.

Susan McAuliffe made the motion to approve the year end budget amendments and the estimated 2012/2013 budget. Dennis Lollar seconded the motion, motion passed, 7 – 0. A roll call vote was taken. Ayes – Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Jody Pasalich, Sharon Powell, Scott Smith Nays – 0

Susan McAuliffe made the motion to approve the three 2013/14 budget scenarios as presented by Katie Noyd, with the understanding that the Department budget will be the one that corresponds to the City's budget. Christy Marker seconded the motion, motion passed, 7 – 0. A roll call vote was taken. Ayes – Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Jody Pasalich, Sharon Powell, Scott Smith Nays – 0

STAFF REPORTS

Steve Porter updated his staff report. The area around the concrete picnic table pad at Wildwood Park has been seeded and strawed. At Eddie Raper Park, the next pour for the sidewalk area in front of the restrooms will be this week.

The bridge approach at Powell Lake in Century Park is being made ADA accessible. It is being concreted to ADA specifications. Discussion has included continuing the sidewalk around the lake and adding concrete pads with bumpers closer to the water's edge.

Susan McAuliffe said that she really likes the mulched nature trail at Siloam Mountain Park.

The nature trail on the north side of Siloam Mountain Park has been mulched. The mulch is chipped up trees that have been donated by a tree removal service. The business was in need of a drop off site and the Department was in need of chipped trees. Seems to be positive for both parties. The Department is receiving about one load of chips a week. Parking pillars will be added for vehicle control.

These wood chips will also be used on the nature walk trail at Eddie Raper Park.

Katie Noyd added to her staff report. Since July was Parks and Rec month, there are lots of pictures of activities on Facebook. The free program, Art in the Park averaged about 20 participants per session.

The Budding Artist Club is the new art classes that Molly Roberts is offering for youth from ages 6-16.

New exercise classes will be offered in September. Discussion has been held about Mommy and Me classes, toddler classes, etc.

The next Pride in the Park day is September 7. Park site to be announced.

In conjunction with Excelsior Springs Pride, the Community Service Day volunteers will work on projects in one of our parks on September 28. The Pride Picnic will follow the work.

The Senior Center hosted an old fashioned ice cream social and cookout on July 31.

Denise Bedford, Senior Center Administrator, will be attending the Summit on Aging and Health in Jefferson City on August 21-23. The Mid America Regional Council gave away three expense paid trips to the Summit and Denise's name was one that was drawn.

COMMITTEE REPORTS – none

Sharon and Katie explained to the board that one committee normally meets at 6:00 p.m. before each Parks and Rec board meeting. The committees make suggestions to the Board.

The Recreation Committee analyzes and suggests programs or activities. The Parks Committee suggests projects for the parks. The Revenue Committee works with the financial side of the department and tries to come up with different funding sources. The Revenue Committee came up with the Parks Foundation and the Parks Foundation developed the Friends of the Parks.

Katie would like to meet with each committee before the next board meeting. The committees will be formed tonight.

Sharon asked for volunteers for the committees.

Recreation Committee – Sherry Branson-Hurt, Zac Ganzer, Scott Smith

Parks Committee – Christy Marker, Susan McAuliffe, Theresa Henson, Jody Pasalich

Revenue Committee – Dennis Lollar, Jody Pasalich, Sharon Powell

The Woods’ left.

OLD BUSINESS

Katie Noyd updated the Board on the Rainbow Trail. The final paperwork is in the process. The final payment has not been made.

Discussion was held on the ribbon cutting/grand opening. The October Pride in the Park is October 5. Katie would like to have the ribbon cutting in conjunction with the Pride in the Park, probably about 9:00 a.m. Katie will have more information later.

NEW BUSINESS

Keeping on track with the overall project of the Jud Palmer Community Center, Katie has prices to replace the 11 small windows in the lower level of the Community Center. The windows would be aluminum, white enamel, double hung and would match the existing style. Cost to replace the windows would be \$7,672.50. Windows would be replaced after October 2013 in Fiscal Year 13-14.

Susan McAuliffe made the motion to approve the labor, installation and materials from Columbia Glass and Window Co. for the lower level windows at the Community Center for \$7,672.50. Jody Pasalich seconded the motion, motion passed, 7 – 0. A roll call vote was taken. Ayes – Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Jody Pasalich, Sharon Powell, Scott Smith Nays – 0

OPEN DISCUSSION – none

Susan McAuliffe made the motion to adjourn the meeting and go into the work session. Christy Marker seconded the motion, motion passed. A show of hands vote was taken. Ayes – 7 Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Jody Pasalich, Sharon Powell, Scott Smith Nays – 0

The August 20, 2013 Parks and Rec board meeting was adjourned at 8:05 p.m. Work session will be held after the meeting.