

# EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

## BOARD MEETING MINUTES

**AUGUST 19, 2014**

The Excelsior Springs Parks and Recreation Department Board meeting held August 19, 2014 was called to order at 7:01 p.m. by President Susan McAuliffe.

Roll call was taken with eight board members present.

**MEMBERS PRESENT:** Susan McAuliffe, President; Reggie St. John, Vice President; Christy Marker, Secretary; Dennis Lollar, Treasurer; Sherri Branson-Hurt; Theresa Henson; Jody Pasalich; Scott Smith

**MEMBERS ABSENT:** none

**CITY COUNCIL LIAISON:** Sharon Powell

**STAFF PRESENT:** Katie Noyd, Director; Janet Morehead, Administrative Assistant – Office

**VISITORS:** None

Susan McAuliffe asked for consideration of the agenda. There were no changes to the August 19, 2014 agenda.

Sherri Branson-Hurt made the motion to accept the minutes of the July 15, 2014 Parks and Recreation Board meeting as written. Reggie St. John seconded the motion, motion passed, 8 – 0. A show of hands vote was taken. Ayes: Sherri Branson-Hurt, Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Jody Pasalich, Reggie St. John Scott Smith Nays – 0

The financial report was discussed. Katie will start highlighting the major issues and concerns.

Reggie St. John asked what the normal monthly revenues were. Katie explained that it varied quite a bit due to the activities offered and number of participants. He also asked for an explanation of the difference of building improvements 43.12 and system improvements 73.00. Building & Improvements (43-12) is maintenance and System Improvements (73-00) is for the purchase of big ticket items.

Some of the Senior Center activities are funded by the Clay County Senior Services. The

expenses that are on the financial report are paid through the Clay County Senior Services fund but are not reflected as such on the financial report. Dense Bedford requests funds from the Clay County Senior Services based on projections of classes that will be offered to the seniors.

Reggie St. John made the motion to approve the financial report dated July 31, 2014 and prepared on August 4, 2014. Dennis Lollar seconded the motion, motion passed, 8 - 0. A show of hands vote was taken. Ayes – 8 Sherri Branson-Hurt, Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Jody Pasalich, Reggie St. John, Scott Smith Nays – 0

The 2013-2014 budget amendment was discussed. Unused monies were moved to those accounts that were overbudget.

Reggie St. John made the motion to approve the 2013-14 budget amendments as received. Scott Smith seconded the motion, motion passed, 8 – 0. A show of hands vote was taken. Ayes – 8 Sherri Branson-Hurt, Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Jody Pasalich, Reggie St. John, Scott Smith Nays – 0

The 2014-2015 Budget was discussed. Larger ticket items that are budgeted include: one mower, new roofs for the shelters at East Valley Park, and a new maintenance shed.

Katie and Joe Greim, Activity Director for the Excelsior Springs School District will meet regarding the School and Recreation Department's agreement.

Scott Smith made the motion to approve the FY 2014-2015 Parks and Recreation Budget as presented contingent upon the City Council's approval or nonapproval of raises and cost of living. Reggie St. John seconded the motion, motion passed, 8 – 0. A show of hands vote was taken. Ayes – 8 Sherri Branson-Hurt, Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Jody Pasalich, Reggie St. John, Scott Smith Nays – 0

## **STAFF REPORTS**

Crew continues to mow, trim, clean up trees, and mulch the playgrounds.

Work continues on the mulch trail throughout Eddie Raper Park. Katie Noyd will measure, map and take pictures of the walk trail. She will go on Facebook, e-mails, etc. and solicit names for the walk trail.

The mats have been placed under the swings and slides.

Activities were well attended for Parks and Recreation Month in July. The Department shared a picture on twitter that showed an indoor activity being done outdoors that was

chosen by the National Recreation and Parks Association for a \$50.00 Amazon gift card.

The summer tennis lessons went real well.

Fall activities signups are going on: youth soccer, youth flag football, youth volleyball, coed softball, women's volleyball, Budding Artist Club, etc.

Upcoming activities include: Touch a Truck, soccer clinics - local and Chevy, football clinic, Punt-Pass-Kick, etc.

Kelly Clark has been contracted as an exercise instructor.

Senior Center had a good July and a great Western Picnic. Councilwoman Sharon Powell presented the volunteers a certificate of appreciation. Thank you to Councilwoman Sharon Powell and Parks and Recreation Board members Susan McAuliffe, Reggie St. John, and Christy Marker for volunteering the day of the Picnic.

Denise Bedford, Senior Center Administrator, will be attending the Missouri Association of Area Agencies on Aging – The Show Me Summit on Aging and Health the week of August 25 through August 29, 2014.

Clay County Senior Services is celebrating 10 years of serving older adults in Clay County. They will be celebrating at the Excelsior Springs Senior Center on September 3 from 10:30 – to 11:30. Welcome to all.

**COMMITTEE REPORTS** - none

## **OLD BUSINESS**

Katie gave an update on the new community center. The committees continue to meet. Discussion has been held on amenities, tweaking the plans, and making small changes.

Scott Smith asked who would be in charge of the community center. Katie explained that there would be an advisory board. Sharon Powell said that there would be two from the school, two from the city, one from Parks and Rec, and the Mayor.

There is a bond hearing on August 28, 2014. The new, updated set of documents at 50% complete should be available on September 19. On October 1, 2014, collection for the Community Center tax should begin.

The Joy Street boardwalk project has been on hiatus because of weather, personnel vacations and illnesses. Katie has talked with the Public Works' Director. He has no time to work on it because of other projects that he has underway.

Katie would like to bid out the project of finishing the boardwalk so that it can get finished.

Christy Marker asked what the cost would be. Katie won't know the cost until the bids come in. If necessary, Katie could talk to the Capital Improvements Authority and ask for additional funds.

Dennis Lollar said that due to circumstances, you sometimes have to move to other options.

Katie would like to bid the completion of this project out so that it can get done. Katie will be e-mailing the City Council and the Capital Improvements Authority about the situation.

**NEW BUSINESS - none**

### **OPEN DISCUSSION**

Theresa Henson is concerned about the condition of some of the walk trails. They need to be redone or repaired. Are there any grants that could help with the expense?

Katie replied that walk trails are expensive to redo but she will look into grants. Maybe the Parks and Recreation Foundation could search for grants and funding.

Dennis Lollar made the motion to close the meeting pursuant to Section 610.021 RSMo (1) Legal. Sherry Branson-Hurt seconded the motion, motion passed, 8 – 0. A show of hands vote was taken. Ayes – 8 Sherry Branson-Hurt, Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Jody Pasalich, Reggie St. John, Scott Smith Nays – 0

Excelsior Springs Parks and Recreation Board meeting adjourned to closed session at 8:25 p.m.

Sherry Branson-Hurt made the motion to come out of closed session. Scott seconded the motion, motion passed, 8 – 0. A show of hands vote was taken. Ayes – 8 Sherry Branson-Hurt, Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Jody Pasalich, Reggie St. John, Scott Smith Nays – 0

At 9:15 p.m. Sherry Branson-Hurt made the motion to adjourn the meeting. Reggie St. John seconded the motion, motion passed, 8 – 0. A show of hands vote was taken. Ayes – 8 Sherry Branson-Hurt, Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Jody Pasalich, Reggie St. John, Scott Smith Nays – 0