

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

JULY 17, 2012

The Excelsior Springs Parks and Recreation Department Board meeting held July 17, 2012 was called to order at 7:000 p.m.by President Sharon Powell.

Roll call was taken with 6 board members present.

MEMBERS PRESENT: Sharon Powell, President; Reggie St. John, Vice President; Zac Ganzer; Theresa Henson; Dennis Lollar; Christy Marker

MEMBERS ABSENT: Sherri Branson-Hurt, Keith Bowen, Susan McAuliffe

CITY COUNCIL LIAISON: absent

STAFF PRESENT: Katie Noyd, Director; Janet Morehead, Administrative Assistant-Office; Steve Porter, Maintenance

VISITORS: Jody and Linda Pasalich; Craig Nessa; Gary Sanson, S & M Electric

Sharon Powell asked for consideration of the agenda. There were no changes to the agenda.

Christy Marker made the motion to approve the minutes of the June 19, 2012 Parks and Recreation Board meeting as written. Theresa Henson seconded the motion, motion passed, 6 – 0. A show of hands vote was taken. Ayes – 6 – Zac Ganzer, Theresa Henson, Dennis Lollar, Christy Marker, Sharon Powell, Reggie St. John Nays – 0

Katie Noyd reviewed the June 30, 2012 financial report. June 30, 2012 ending balance was \$588,113.

Katie included the preliminary 2012-2013 budget worksheet in the packet for the Board's review. The budget worksheet will change before the August meeting. She would like to approve it at the August meeting.

Reggie St. John made the motion to approve the expenditures as received in the June 30, 2012 Financial Report. Zac Ganzer seconded the motion, motion passed, 6 – 0. A roll call vote was taken. Ayes – 6 – Zac Ganzer, Theresa Henson, Dennis Lollar, Christy Marker, Sharon Powell, Reggie St. John Nays – 0

Katie discussed the proposed budget amendment. The proposed budget amendment will reconcile the line item expenditures. (The proposed budget amendment is in the July 17,

2012 Excelsior Springs Parks and Recreation Board meeting packet on file in the Parks and Recreation Department office.) The monies to reconcile could come from either the budgeted line items that have available monies or from the reserve.

Discussion followed. Christy Marker asked how the budget was with the school rental. Katie said it was under budget for expenses but that it was estimated high because this was the first year and a learning year.

Zac Ganzer made the motion to approve the budget amendment as received with Katie using her judgment of where the monies will be transferred from. Dennis Lollar seconded the motion, motion passed, 6 – 0. A roll call vote was taken. Ayes – 6 – Zac Ganzer, Theresa Henson, Dennis Lollar, Christy Marker, Sharon Powell, Reggie St. John
Nays – 0

Katie would like for the Revenue committee to meet in the near future.

STAFF REPORT

There were no questions for Steve Porter on his staff report.

Theresa Henson asked about putting in another set of steps down to the Calcium Well in East Valley Park. It was discussed. MoDot will not allow a crosswalk from the old stairs going up Siloam Mountain and there does not need to be any encouragement for crossing Highway 10. Katie will review the maps to see where the Parks and Recreation Department property is located.

Katie updated the Board on July being National Recreation and Park “Get Wild” Month and the activities that are planned for Excelsior Springs.

The Chevy Youth Baseball program was discussed. Westfall-O’Dell donated \$500.00 to our youth baseball/softball program, equipment, tickets to a Royals game for coaches, and the money from the car raffle (Katie thought it would be close to \$300.00). Katie felt that it was a good partnership.

The Department will participate in the Uniroyal soccer program again this fall.

OLD BUSINESS

The Highway 69 Walk Trail Extension was discussed. Bids should be let soon with a bid opening in mid-August.

It was asked if the Department crew could start clearing the land and Reggie St. John commented that if in the language of the bid called for the bidder to do the clearing then the Department would not be able to do any clearing.

Jody and Linda Pasalich and Craig Nessa wanted to know if there was a designated start time yet and there is not. They also wanted to know when the trail would be staked out. There is not a definite answer for that because of the bid process.

Linda and Jody Pasalich and Craig Nessa left at 7:40 p.m.

NEW BUSINESS

The fence to go behind the swing set at Century Park was discussed.

Christy Marker made the motion to approve Katie Noyd's recommendation for the purchase and installation of Montage Plus Fence for \$3,500 from Ballard Fence L.L.C. Montage Plus is a commercial steel fence that has a maintenance free coating and durable steel construction. There is a 20 year warranty against corrosion. Ballard Fence L.L.C. has a two year guarantee on workmanship.

Theresa Henson seconded the motion, motion passed, 6 – 0. A roll call vote was taken.
Ayes – 6 – Zac Ganzer, Theresa Henson, Dennis Lollar, Christy Marker, Sharon Powell, Reggie St. John
Nays – 0

The flag pole lights at Siloam Mountain Park and the old Fire Station were discussed. Christy Marker asked if this was a budgeted item and Katie replied that it was not but there were monies available in the Repair and Maintenance for Parks.

There were questions on the vandal shield. Gary Sanson was there to answer questions on his bid.

Discussion was held on the vandal shield on the other bids.

Zac Ganzer made the motion to table the electrical for Flag Poles until there is more vandal shield information from the other two bidders. Christy Marker seconded the motion, motion passed, 6 – 0. A show of hands vote was taken. Ayes – 6 – Zac Ganzer, Theresa Henson, Dennis Lollar, Christy Marker, Sharon Powell, Reggie St. John
Nays – 0

Gary Sanson left at 8:05.

The Heartland Tree Alliance has partnered with the JE Dunn Family Foundation to sponsor an interactive online "Tree Fund" that enables citizens to donate money to specific cities for tree planting projects. There is no cost to the Parks and Recreation Department except to maintain (water) the trees for the first two years.

Theresa Henson made the motion to accept the offer from the Heartland Tree Alliance to become a partner to raise monies for trees for Excelsior Springs. Christy Marker seconded the motion, motion passed, 6 – 0. A show of hands vote was taken. Ayes – 6 –

Zac Ganzer, Theresa Henson, Dennis Lollar, Christy Marker, Sharon Powell, Reggie St. John Nays – 0

Katie Noyd opened the discussion of the playground retaining wall at Sunnyside Park. The railroad tie retaining wall needs to be replaced. It is starting to lean out. Katie presented the Board with information about Redi Rock from St. Joe Rock. This is for discussion tonight. At the August meeting Katie will have costs, etc. She will also talk with the Codes Department about railings. Work will be done this fall /winter by Public Works.

OPEN DISCUSSION

Dennis Lollar asked about the Parks and Recreation Department's policy and liability for playing sports in adverse weather. Katie replied the Parks and Recreation Department's heat policy is on the website. Games have been shortened and parents have every right to keep their child from playing. The Department has supplied a 5 gallon water cooler with ice water when it has been hot. The icewater is available to everyone attending the games.

Dennis also wondered about the Parks and Recreation Department's crew. Katie said that they are starting work earlier and taking water breaks as needed.

Katie informed the Board that the restrooms at West Complex are closed due to a sewer problem. Parks and Rec's crew has been moving one of the porta potties from the parks to cover the nights when there are ballgames.

Theresa Henson made the motion to go into closed session Pursuant to Section 610.021 RSMo. (2) Real Estate. Zac Ganzer seconded the motion, motion passed, 6 – 0. A show of hands vote was taken. Ayes – 6 – Zac Ganzer, Theresa Henson, Dennis Lollar, Christy Marker, Sharon Powell, Reggie St. John Nays – 0 A five minute break was called.

Closed session began at 8:30 p.m.

At 8:55 p.m. Theresa Henson made the motion to come out of closed session. Zac Ganzer seconded the motion, motion passed, 6 – 0. A show of hands vote was taken. Ayes – 6 – Zac Ganzer, Theresa Henson, Dennis Lollar, Christy Marker, Sharon Powell, Reggie St. John Nays – 0

Christy Marker made the motion to adjourn the meeting. Theresa Henson seconded the motion, motion passed, 6 – 0. A show of hands vote was taken. Ayes – 6 – Zac Ganzer, Theresa Henson, Dennis Lollar, Christy Marker, Sharon Powell, Reggie St. John Nays – 0

Meeting adjourned.