

# **EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT**

## **BOARD MEETING MINUTES**

**JUNE 21, 2011**

The Excelsior Springs Parks and Recreation Department Board meeting held June 21, 2011 was called to order by President Sharon Powell.

Roll call was taken.

**MEMBERS PRESENT:** Sharon Powell, President; Joyce Green, Vice President; Theresa Henson, Secretary; Susan McAuliffe, Keith Bowen, Zac Ganzer, Dr. John Lacy; Sherri Branson-Hurt, Jeff Duncan

**CITY COUNCIL LIAISON:** Chad Taylor

**VISITORS:** Reggie St. John, Kevin and Sonya Morgan of Morgansites

**STAFF PRESENT:** Katie Noyd, Director of Recreation; Janet Morehead, Administrative Assistant; Steve Porter, Maintenance

Sharon Powell asked for the consideration of the agenda. There were no changes.

Sharon Powell introduced the two new board members Sherri Branson-Hurt and Zac Ganzer. Jeff Duncan was reappointed. The board members and staff introduced themselves.

Sharon Powell introduced Reggie St. John and thanked him for his seven years of dedication and service to the Parks and Recreation Board and Department. She then presented him with a plaque of appreciation.

Election of officers was held. Nominated for the position of President was Sharon Powell; nominated for Vice President was Theresa Henson; nominated for Secretary was Susan McAuliffe; and nominated for Treasurer was Joyce Green. Dr. Lacy made the motion that nominations cease. Jeff Duncan seconded the motion. (A vote will need to be taken to approve this motion. A motion to accept the officers as presented will need to be made and voted on.)

Joyce Green made the motion to approve the minutes of the May 17, 2011 as written. Susan McAuliffe seconded the motion, motion passed, 9 – 0.

After discussion, Theresa Henson made the motion to approve the monthly financial report dated May 31, 2011 as received. Joyce Green seconded the motion, motion passed 8 – 0 with one abstention.

Sonya and Kevin Morgan from Morgansites were introduced. They presented a preview of the Parks and Recreation Department's website. Please review the website at [www.esparks.org/proof](http://www.esparks.org/proof).

## **STAFF REPORT**

Steve Porter reported that the swing sets are up in the parks. The picnic dinner was much appreciated and enjoyed by all. Steve Porter thanked Joyce Green for attending the picnic and complimenting the work crew on a job well done.

A walk behind mower was purchased to mow the dikes at the Hall of Waters. Keith Bowen asked what could be done about the moles in the dikes. Discussion followed.

Work should start on the fishing dock at Powell Lake in Century Park on Monday.

Steve Sellers and Katie Noyd met with the Missouri Department of Conservation regarding Powell Lake. The lake was shocked to see the fish. Katie Noyd would like to continue to pursue a working relationship with the MDC. They would help monitor the water and the fish population. Brush piles might be added to the lake for fish habitat. Chemicals were put in Powell Lake to help control the moss and algae. It is not harmful to fish.

The Parks and Recreation Department hosting a fishing derby is still a possibility. Sharon Powell mentioned that the Optimist Club might be interested in helping with it.

Steve Porter will be installing a concrete wall on the east side of the 24' gazebo at Siloam Mountain. When it rains, the runoff creates a muddy mess in the gazebo. It will cost approximately \$500.00.

The new sprayer washer was used to clean off the part of the wood section of the Siloam Mountain walk trail.

New Raper Park signs have been installed and new directional signs for Piburn Field have arrived and will be put up. New signs for East Valley Park need to be ordered.

Katie Noyd discussed the cost analysis report for the youth and adult sports and activities. The scoreboards were charged off to youth basketball and volleyball and will be used for a number of years and for more than just basketball and volleyball. The soccer nets should last for at least six seasons or two or three years. Replacing the equipment will be on a replacement schedule. There are explanation notations on the analysis.

Joyce Green thanked Jeff Duncan for getting the cost analysis started.

The Board was asked for suggestions and ideas to help cut costs for the programs.

Adult softball and youth baseball and softball is going good. There has been one rainout in the youth league, the coed league and the men's league.

Katie Noyd is working with A.W. Michael on a tennis clinic.

The advertisement for the exercise classes brought in a lot of senior exercise participants but not so much on the other classes. Needing suggestions for less expensive advertising.

Katie Noyd talked to Kathleen Fenton, Young Picasso Art Club, on Monday, June 20. They are brainstorming on ways to reach more participants. The fall classes from last year did real good so that format will probably be followed again this fall and rearranged for the spring.

The signups for the text alerts are coming along.

Facebook has 212 that "like" the Parks and Recreation Department.

The "exceptional field" is a work in progress.

## **COMMITTEE REPORTS**

The Recreation Committee met with Joyce Green, Sherri Branson-Hurt and Katie Noyd in attendance. Jeff Duncan was unable to attend. They discussed possible updates to the current programs and new programs including Hershey Track and Field; Punt, Pass and Kick; Playful City USA, etc. A Recreation Plan was developed for Summer 2011 to Fall 2012.

## **OLD BUSINESS**

Springtime Umpire Association was discussed. The Department's recommendation would be to proceed with Springtime Umpire's Association for the next six months while alternatives can be discussed.

Sherri Branson-Hurt made the motion to continue with the Department's recommendation to proceed with Springtime Umpire Association for the next six months. Susan McAuliffe seconded the motion, motion passed, 9 – 0.

Jeff Duncan was concerned about the Springtime Umpire Association using only college aged and older officials. Jeff is concerned that there won't be a pool of officials to draw from if some of the younger people don't get some experience.

## **NEW BUSINESS**

The alarm system for the maintenance shed was installed on June 20, 2011. Steve Porter will be the first to be called in an emergency; Jack Swearingin, second; and Katie Noyd third.

Sharon Powell will chair the committee on the reorganization of the Parks and Recreation Department. She asked Joyce Green and Susan McAuliffe to serve on the committee with her.

The City Council, at the June 20, 2011 meeting, approved the Capital Improvements Authority's recommendation of allocating \$25,000 for the Lane of Lights. This expenditure will purchase new transformers, new meters, weather resistant outlets, power panels, additional wiring, etc. for expansion and upgrading of the Lane of Lights located along Lovers Lane in East Valley.

The five year Capital Improvement Authority plan has been updated until 2016.

Steve Sellers and Katie Noyd continue to work on the 2011-2012 budget worksheets. Katie is breaking down various line items to give clearer pictures of the expenses. The Board asked for more information about year ending balances.

Registration/reservation systems were discussed. Katie will gather more information about the systems, demo information, etc. and bring it back to the board.

The three truck bids were reviewed. John Lacy made the motion to accept the bid from Chuck Anderson Ford for \$20,844.00 for a 2011 Ford Ranger XLT Super Cab 4X4. Jeff Duncan seconded the motion, motion passed 9 – 0.

## **OPEN DISCUSSION**

Theresa Henson mentioned seeing cars driving across the playground at Lewis School to get to the ball field. What can be done to prevent this? John Lacy will talk to school maintenance.

The meeting was adjourned.