

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

JUNE 19, 2012

The Excelsior Springs Parks and Recreation Department Board meeting held June 19, 2012 was called to order at 7:05 p.m. by President Sharon Powell.

Roll call was taken.

MEMBERS PRESENT: Sharon Powell, President; Theresa Henson, Vice President; Susan McAuliffe, Secretary; Sherri Branson-Hurt; Keith Bowen; Zac Ganzer; Dennis Lollar; Reggie St. John; Christy Marker arrived at 7:40 p.m.

MEMBERS ABSENT: Christy Marker arrived at 7:40 p.m.

CITY COUNCIL LIAISON: absent

STAFF PRESENT: Katie Noyd, Director; Steve Porter, Maintenance

VISITORS: none

Sharon Powell asked for consideration of the agenda. Sharon would like to add under New Business: B. School District Property; and Katie Noyd would like to add under New Business: C. Request for Discounts. Approval of minutes will be moved down the agenda until Christy Marker arrives, so there will be a quorum of members that attended the May 15, 2012 meeting.

Susan McAuliffe made the motion to approve the amended agenda with the addition of New Business: B. New Property; C. Request for Discounts. Sherri Branson-Hurt seconded the motion, motion passed, 8 – 0. A show of hands vote was taken. Ayes – Sherri Branson-Hurt, Keith Bowen, Zac Ganzer, Theresa Henson, Dennis Lollar, Susan McAuliffe, Sharon Powell, Reggie St. John Nays – 0

The meeting was turned over to Katie Noyd for the election of officers.

Katie Noyd opened the floor for nominations. Susan McAuliffe made a motion to open the floor for nominations of the officers of the Parks and Recreation Board. Theresa Henson seconded the motion, motion passed, 8 - 0. A show of hands vote was taken. Ayes – Sherri Branson-Hurt, Keith Bowen, Zac Ganzer, Theresa Henson, Dennis Lollar, Susan McAuliffe, Sharon Powell, Reggie St. John Nays – 0

Katie Noyd asked for nominations for President. Susan McAuliffe nominated Sharon Powell. Reggie St. John seconded the nomination. Susan McAuliffe made the motion

that nominations cease and elect by acclamation. Sherri Branson-Hurt seconded the motion, motion passed, 8 – 0. A show of hands vote was taken. Ayes – Sherri Branson-Hurt, Keith Bowen, Zac Ganzer, Theresa Henson, Dennis Lollar, Susan McAuliffe, Sharon Powell, Reggie St. John Nays – 0

Sharon Powell has been elected to serve as the Excelsior Springs Parks and Recreation Board President for one year and until a new president is elected.

Katie Noyd asked for nominations for Vice-President. Theresa Henson nominated Reggie St. John. Sharon Powell seconded the nomination. Susan McAuliffe made the motion that nominations cease and elect by acclamation. Sharon Powell seconded the motion, motion passed, 8 – 0. A show of hands vote was taken. Ayes – Sherri Branson-Hurt, Keith Bowen, Zac Ganzer, Theresa Henson, Dennis Lollar, Susan McAuliffe, Sharon Powell, Reggie St. John Nays – 0

Reggie St. John was elected to serve as the Excelsior Springs Parks and Recreation Board Vice President for one year and until a new vice president is elected.

Katie Noyd asked for nominations for Secretary. Sharon Powell nominated Susan McAuliffe. Theresa Henson seconded the nomination. Reggie St. John made the motion that nominations cease and elect by acclamation. Sharon Powell seconded the motion, motion passed, 8 – 0. A show of hands vote was taken. Ayes – Sherri Branson-Hurt, Keith Bowen, Zac Ganzer, Theresa Henson, Dennis Lollar, Susan McAuliffe, Sharon Powell, Reggie St. John Nays – 0

Susan McAuliffe was elected to serve as the Excelsior Springs Parks and Recreation Board Secretary for one year and until a new secretary is elected.

Katie Noyd asked for nominations for Treasurer. Sharon Powell nominated Keith Bowen. Theresa Henson seconded the nomination. Sherri Branson-Hurt made the motion that nominations cease and elect by acclamation. Zac Ganzer seconded the motion, motion passed, 8 – 0. A show of hands vote was taken. Ayes – Sherri Branson-Hurt, Keith Bowen, Zac Ganzer, Theresa Henson, Dennis Lollar, Susan McAuliffe, Sharon Powell, Reggie St. John Nays – 0

Susan McAuliffe was elected to serve as the Excelsior Springs Parks and Recreation Board Secretary for one year and until a new treasurer is elected.

Sharon Powell suggested that all officers will be placed on the signature list authorizing them to sign Springtime Umpire Association checks for officials and umpires when needed. Katie Noyd agreed with this.

Katie handed out a corrected version of the financial report. Please dispose of the one that is in your packet. Katie Noyd discussed the financial report dated May 31, 2012. Ending balance was \$652,884.

Katie plans to have a preliminary FY 12-13 Budget at the July meeting with voting on a final budget in August.

After questions were asked and answered, Sherri Branson-Hurt made the motion to approve the May 31, 2012 expenditures as received. Susan McAuliffe seconded the motion, motion passed, 8 – 0. A show of hands vote was taken. Ayes – Sherri Branson-Hurt, Keith Bowen, Zac Ganzer, Theresa Henson, Dennis Lollar, Susan McAuliffe, Sharon Powell, Reggie St. John Nays – 0

OLD BUSINESS

Katie Noyd gave an update on the sandblasting and painting of the gazebos. Discussion was held on warranties and options. Basically there is no warranty on the paint application and the paint companies will not guarantee the paint because they do not know how it will be applied.

Zac Ganzer made the motion to hire B & D Sand Blasting & Industries, Excelsior Springs, MO to sandblast and paint the top and bottom painted rail (blue), applying primer and paint to sandblasted steel, hand sand ceiling beams and apply primer and paint for \$1,900.00. Susan McAuliffe seconded the motion, motion passed, 7 – 1. A roll call vote was taken. Ayes – 7 – Sherri Branson-Hurt, Keith Bowen, Zac Ganzer, Dennis Lollar, Susan McAuliffe, Sharon Powell, Reggie St. John Nays – 1 – Theresa Henson

NEW BUSINESS

Discussion was held on the borders/mulch barriers that surrounds and designates the playground and swing set areas in the parks. Katie would like to finish the borders at Century Park and Siloam Mountain Park this year. She also wants to put in ADA access ramps that would allow access. Parks and Recreation crew would install the borders.

Susan McAuliffe made the motion to purchase the borders and access ramps from Fry and Associates for \$6,345.00 (including freight). Reggie St. John seconded the motion, motion passed, 8 – 0. A roll call vote was taken. Ayes – 8 – Sherri Branson-Hurt, Keith Bowen, Zac Ganzer, Theresa Henson, Dennis Lollar, Susan McAuliffe, Sharon Powell, Reggie St. John Nays – 0

7:40 p.m. Christy Marker arrived.

Katie Noyd gave a brief overview of the staff reports.

The City Council proclaimed July as National Recreation and Parks Month. Get Wild is the theme for the month. Katie has developed a monthly calendar with daily activities, a youth passport, photo contest, story time at Siloam Mountain, etc. At specific activities, the youth passports can be stamped and then at the end of the month those youth that have been to at least 4 of the specified activities will be able to have their passport entered into a drawing for prizes.

David Lawrence, Assistant Superintendent, Excelsior Springs School District, approached Katie Noyd about the Parks and Recreation Department taking over the triangle area of ground on Vaughn Street. Evidently, the Department is mowing it already. Katie said that it wasn't big enough for an active park but could have a bench, landscaping, etc. She has not talked to him since the School Board met. Katie will send Dave Lawrence an e-mail asking for an update on this project.

Katie Noyd discussed the annual review that was presented to the City Council on May 21, 2012. It includes information about the FY12-13 budget that has not been approved by the Parks and Recreation Board. It is working numbers. The report needed to include that information.

Sherri Branson-Hurt made the motion to approve the PEO (Philanthropic Education Organization) request for a \$25.00 discount of the rental of Century Park for their picnic on July 12, 2012. Christy Marker seconded the motion, motion passed, 8 – 0 – 1. A roll call vote was taken. Ayes – 8 – Sherri Branson-Hurt, Keith Bowen, Zac Ganzer, Theresa Henson, Dennis Lollar, Christy Marker, Susan McAuliffe, Reggie St. John Nays – 0 Abstention – 1 – Sharon Powell, she is a member of PEO.

Theresa Henson made the motion to approve the minutes of the May 15, 2012 Parks and Recreation Board meeting as written. Susan McAuliffe seconded the motion, motion passed, 5 – 0 – 4. A show of hands vote was taken. Ayes – 5 – Keith Bowen, Theresa Henson, Christy Marker, Sharon Powell, Susan McAuliffe Nays – 0 Abstention – 4 – Dennis Lollar and Reggie St. John because they were not board members yet; Zac Ganzer and Sherri Branson-Hurt because they were absent from the May 15, 2012 meeting.

OPEN DISCUSSION

Keith Bowen asked if the Parks and Recreation Department could do anything about the flagpole at the old fire station – maybe paint it and fly a flag? Katie will look into it. The Department raises a flag at Siloam Mountain by Gazebo #1 on special occasions. Katie has already contacted electricians about installing electrical service for a light for the flag at Siloam Mountain.

Keith Bowen asked if the board members could purchase Chevy raffle tickets. Katie said that anyone could purchase the tickets. Tickets are \$2.00 each or 6 for \$10.00. The local Chevy dealer, Westfall-O'Dell and the Department has partnered this summer. Westfall-O'Dell has donated equipment for the youth baseball/softball programs, donated tickets to coaches for a Royals game, made a cash donation to the Department and is working with the Department on a raffle of a Chevy Cruze or Chevy Equinox. This is a regional contest and the Department will receive all of the proceeds of the tickets that the Department sells.

The Department will have a booth at Waterfest and a truck in the Waterfest Parade.

Keith Bowen asked about pony rides, bounce houses, etc. at private parties in the parks. Katie Noyd replied that there is no written rule about those things. The Board can change the policy manual to exclude those things or it could possibly be added to the usage agreement. Katie will check with the city attorney and the insurance company.

Zac Ganzer asked about the Piburn Field seating system. Katie said that nothing is definite but she is looking at that as a fall project. She has talked to the Codes Department about what is allowed or not for the replacement seating. Activities at Piburn will need to be limited when the refurbishment of the seating happens.

Zac also asked about Rocky Hollow. Katie Noyd has not seen an RFP on the usage of the ball fields. Katie has been in contact with the Clay County representative about the ball fields.

Katie Noyd has been in contact with the engineers about the Highway 69 walk trail extension. The engineers are close to getting it done to be able to send it to MoDot for approval. Katie hopes for a fall start on the project.

Katie extended an invitation to all board members inviting them to any of the “Get Wild in the Park” activities.

Theresa Henson asked about distance markers for the walk trails. Katie said that Jack Halferty will be doing that, she just needs to contact him.

This weekend there will be an Eagle Scout candidate working on his project in Isley Park Woods.

The Waterfest Committee will shoot their fireworks at Siloam Mountain Park on June 30 and the Elms Hotel and Spa will use Siloam Mountain Park to shoot their fireworks on July 4.

Katie will talk with Kevin Snedden, Spa Director at the Elms Hotel and Spa, about signage for guests regarding the downtown walk trails.

The following committees were set: Recreation: Sherri Branson-Hurt, Zac Ganzer, Reggie St. John, Sharon Powell; Parks: Keith Bowen, Christy Marker, Susan McAuliffe, Theresa Henson; Revenue: Sharon Powell, Keith Bowen, Zac Ganzer, Dennis Lollar.

Sharon Powell asked the Revenue Committee to work on setting up a Foundation. Katie will talk with the city attorney on regulations for a foundation. The Foundation would work on grants, accept donations, make monies and make recommendations on how to spend the monies.

Susan McAuliffe made the motion to adjourn the meeting. Theresa Henson seconded the motion, motion passed, 9 – 0. A show of hands vote was taken. Ayes – 9 – Sherri Branson-Hurt, Keith Bowen, Zac Ganzer, Theresa Henson, Dennis Lollar, Christy

Marker, Susan McAuliffe, Sharon Powell, Reggie St. John Nays – 0. Meeting
adjourned.