

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

MAY 15, 2012

The Excelsior Springs Parks and Recreation Department Board meeting held May 15, 2012 was called to order at 7:29 p.m. by President Sharon Powell.

Roll call was taken.

MEMBERS PRESENT: Sharon Powell, President; Theresa Henson, Vice President; Susan McAuliffe, Secretary; Joyce Green, Treasurer; Christy Marker; Keith Bowen
Jeff Duncan

MEMBERS ABSENT: Zac Ganzer, Sherri Branson-Hurt

CITY COUNCIL LIAISON: Chad Taylor

STAFF PRESENT: Katie Noyd, Director; Janet Morehead, Administrative Assistant – Office; Steve Porter, Maintenance

VISITORS: Dennis Lollar and Reggie St. John - future Board members

Sharon Powell asked for consideration of the agenda. Sharon would like to delete Old Business: A. Sandblasting/Painting Gazebo. The companies have not turned in warranty information.

Theresa Henson made the motion to accept the amended agenda with the deletion of Old Business: A. Sandblasting/Painting Gazebo. Susan McAuliffe seconded the motion, motion passed, 7 – 0. A show of hands vote was taken. Ayes – Sharon Powell, Theresa Henson, Susan McAuliffe, Joyce Green, Christy Marker, Keith Bowen, Jeff Duncan
Nays – 0

Christy Marker made the motion to approve the minutes of the April 17, 2012 Parks and Recreation Board meeting as written. Susan McAuliffe seconded the motion, motion passed, 6 – 0 – 1. A show of hands vote was taken. Ayes – 6: Sharon Powell, Theresa Henson, Susan McAuliffe, Joyce Green, Christy Marker, Keith Bowen
Nays – 0
Abstention – 1: Jeff Duncan because he was absent at that meeting.

Katie Noyd discussed the financial report dated April 30, 2012. Ending balance was \$774,565. The total continues to come down. Just an FYI, Janet has recoded some invoices.

Katie has sent a preliminary budget to Steve Marriott. There will be changes made and then the Board will be asked to approve the final budget before it is submitted as an approved budget.

Susan McAuliffe made the motion to approve the April 20, 2012 expenditures as received. Theresa Henson seconded the motion, motion passed, 7 – 0. A show of hands vote was taken. Ayes – 7: Sharon Powell, Theresa Henson, Susan McAuliffe, Joyce Green, Christy Marker, Keith Bowen, Jeff Duncan Nays – 0

STAFF REPORTS

Sharon Powell informed the board that from now on the staff reports would be typed and in the board packet. Updates would be made at the meeting when needed.

Steve Porter informed the board that the Siloam Mountain walk trail is finished. The mulch has been spread out and large rocks have been added to control vehicle movement.

The Piburn Ballfield restrooms and concession area have been updated with new paint, hand dryers and toilet paper dispensers were installed. A freezer and refrigerator was purchased and installed in the concession area. Three young ladies were hired to work at the concession stand and to help as needed with other programs. Prepackaged chips, candy, drinks, and heat and serve nachos will be served.

The Job Corps' Work Based Learning concrete students assisted the Parks and Recreation Department's crew in the pouring of the rest of the walk trail at Siloam Mountain.

Park benches will be installed along the Siloam Mountain walk trail and the edges need to be tapered.

More trash cans will be placed in the parks.

Theresa Henson commented that the signs in the parks are good. She has noticed that rain runoff was starting to wash at different areas of the walk trails. Steve Porter noted that the heavier rains came right after the walk trails were poured.

Bill Tuck and Steve Porter are working on the ballfields at Eddie Raper Parks and the field at Lewis Elementary School.

Parks crew has been filling in holes and depressions in the parks and sports field areas.

There was a drain tube installed at Eddie Raper Park to make crossing a low wet area easier.

Cracks are being cleaned and filled in on the Highway 69 walk trail.

Katie Noyd updated the board about the youth spring programs. Profit/loss sheets for youth volleyball and youth spring soccer are in the board packet. This is the first season that the usage fee is being paid for school facilities.

Parks and Rec youth softball/baseball games are scheduled to start next Monday, May 21. Games are being play at West Complex and at Piburn Ballfield. Participant and team numbers are up from last year.

The Parks and Rec's USSSA girls 12 and under softball league has been playing for a few weeks. That league is doing well.

Katie will have the annual report by or before the next meeting.

The Hershey Track meet was held May 2, 2012 at Tiger Stadium with approximately 60 participants. The event winners qualified to go to the state competition.

The Aquafina Pitch Hit and Run competition was held May 5, 2012 at West Complex. There were approximate 15 participants and the event winners qualified to go to sectionals.

Women's volleyball finished their games with Chaos winning the "B" league and Vicious and Delicious winning the "C" league. A women's summer league is being offered. Those games are scheduled to be played on the Miracle Field on Wednesday nights.

Exercise classes are going good.

Katie is working with the Mid-Continent Public Library to have Story Time in the Parks this summer.

July is National Parks and Recreation month and the theme is "Get Wild!". Katie plans to put together a Parks and Rec calendar for July with ways to enjoy and benefit from parks and recreation.

Katie has talked to representatives of Clay County Parks and Recreation and they are currently working on RFP's.

COMMITTEE REPORTS – none

OLD BUSINESS – none

NEW BUSINESS

An asphalt overlay for the road through Siloam Mountain was discussed. Chad Birdsong, Director of Public Works, contacted Katie about an asphalt overlay at Siloam Mountain Park. Public Works has contracted out the asphalt overlay of the neighborhood streets

close to Siloam Mountain Park. Public Works is having Ellsworth Street up to Silvers Drive overlaid. Parks and Rec's responsibility would be from the intersection of Ellsworth and Silvers to the cul-de-sac and the two pull-offs. The overlay would be done in late May or early June.

Chad Birdsong estimated that the project would take 277 tons of asphalt two inches thick at \$51.50 per ton with \$2000 to \$3000 for prep work for a total of approximately \$17,265.50.

Katie would like to see this project done because the current road is starting to crack and the crew will be in the area.

Discussion was held. Asked what her recommendation was, Katie Noyd replied her recommendation was to have the Parks and Recreation Board approve the Siloam Mountain Asphalt Overlay project and authorize up to \$18,000 towards the project. This project cost would come out of system improvements.

Joyce Green made the motion to approve Katie Noyd's recommendation to have the Siloam Mountain Asphalt Overlay project – from the intersection of Silvers Drive and Ellsworth to the cul-de-sac and the two pull-offs – done and authorize up to \$18,000 towards the project. Theresa Henson seconded the motion, motion passed, 7 – 0. A roll call vote was taken. Ayes – 7: Sharon Powell, Theresa Henson, Susan McAuliffe, Joyce Green, Christy Marker, Keith Bowen, Jeff Duncan Nays – 0

Katie announced that she had passed the Certified Playground Safety Inspector Certification (CPSI).

The mulch at all of the playground areas meets the standards but Katie would like to extend the area where the mulch is. She would also like to purchase more of the plastic barriers to keep the mulch in check.

Katie received three bids for ADA mulch: Fry and Associates - \$20.70 per cubic yard; Athco - \$21.33 per cubic yard; Playpower - \$24.00 per cubic yard. Katie is asking that the Board approve the purchase of ADA mulch from Fry and Associates for 90 cubic yards for \$1,865.00.

Susan McAuliffe made the motion to approve Katie's recommendation and purchase ADA mulch from Fry & Associates for \$1,865.00. Jeff Duncan seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7: Sharon Powell, Theresa Henson, Susan McAuliffe, Joyce Green, Christy Marker, Keith Bowen, Jeff Duncan Nays – 0

OPEN DISCUSSION

Theresa Henson asked about the rules of behavior for the parents, spectators, etc. after the games.

Katie replied that coaches sign a Coaches Code of Conduct and they are responsible for the actions of their players, parents and spectators. When parents enroll their players for an activity, they also sign a Parent Code of Conduct.

If there are situations or problems, it needs to be reported to the supervisor at the complex/field. The supervisor will handle the situation and then report it to the Director.

Dennis Lollar coached bowling for 16 years and agreed that working with parents could be interesting.

Jeff Duncan asked about low spots at Piburn and Eddie Raper ballfields. Katie replied that Steve Porter and Bill Tuck were working on leveling and correcting the fields.

Theresa Henson is concerned about the soggy ground around the basketball court at Kibler Park. Steve Porter thinks that maybe a drain line ran to the City's drain might take care of the problem. He will continue to research it.

Keith Bowen asked about the use of the Miracle Field. Katie replied that it will be used by the Parks and Recreation Department for youth baseball/softball on Monday, Tuesday, Thursday and Friday. The Department is offering a women's volleyball league on Wednesday night on the Miracle Field. Piburn Ballfield is being used also for ball games. Adult softball is being played at Piburn and West #2 on Wednesdays.

Katie asked the Board to wear their blue shirts to next month's meeting for pictures.

Dennis Lollar would like a paper copy of the board packet.

Katie thanked Jeff Duncan and Joyce Green for serving on the Parks and Recreation Board. Katie told the Board that instead of giving plaques to Jeff Duncan and Joyce Green, she would like to place name plaques on benches that are in the parks to honor them. It would be in a park of their choice. Please contact Katie to let her know where you want it.

Century Park will get four new benches that were donated by the Birth to Five Council.

Joyce Green thanked the Board for all the hard work that they have put in and thanked Katie for taking the Director's position.

Jeff Duncan told the Board that he appreciated all the work that they do to improve the parks and recreation programs.

Theresa Henson made the motion to go into closed session pursuant to Section 610.021 RSMo. (2) Real Estate and (3) Personnel. Joyce Green seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7: Sharon Powell, Theresa Henson, Susan McAuliffe, Joyce Green, Christy Marker, Keith Bowen, Jeff Duncan
Nays – 0

Joyce Green made the motion to come out of closed session. Jeff Duncan seconded the motion, motion passed, 7 – 0. A show of hands vote was taken. Ayes – 7: Sharon Powell, Theresa Henson, Susan McAuliffe, Joyce Green, Christy Marker, Keith Bowen, Jeff Duncan
Nays – 0 Came out of closed session at 8:35 p.m.

Christy Marker made the motion to adjourn the meeting. Jeff Duncan seconded the motion, motion passed, 7 – 0. A show of hands vote was taken. Ayes – 7: Sharon Powell, Theresa Henson, Susan McAuliffe, Joyce Green, Christy Marker, Keith Bowen, Jeff Duncan
Nays – 0

Meeting adjourned at 8:36 p.m.