

# EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

## BOARD MEETING MINUTES

**APRIL 21, 2015**

The Excelsior Springs Parks and Recreation Department Board meeting held April 21, 2015 was called to order at 6:05 p.m. by President Susan McAuliffe.

Roll call was taken with seven board members present.

**MEMBERS PRESENT:** Susan McAuliffe, President; Reggie St. John, Vice President; Christy Marker, Secretary; Dennis Lollar, Treasurer; Sherri Branson-Hurt, Jody Pasalich; Scott Smith

**MEMBERS ABSENT:** Jason Cole, Theresa Henson

**STAFF PRESENT:** Katie Noyd, Director; Chad Clevenger, Parks Superintendent; Janet Morehead, Administrative Assistant – Office

**VISITORS:** none

Susan McAuliffe called for consideration of the agenda.

Reggie St. John made the motion to accept the agenda as presented. Sherri Branson-Hurt seconded the motion, motion passed, 7 – 0. A show of hands vote was taken. Ayes – Sherri Branson-Hurt, Dennis Lollar, Susan McAuliffe, Christy Marker, Jody Pasalich, Scott Smith, Reggie St. John

Christy Marker made the motion to accept the minutes of the March 16, 2015 Parks and Recreation Board meeting as presented. Scott Smith seconded the motion, motion passed, 5 – 0 – 2. A show of hands vote was taken. Ayes – 5 – Susan McAuliffe, Christy Marker, Jody Pasalich, Scott Smith, Reggie St. John Nays – 0 Abstentions – 2 Sherri Branson-Hurt and Dennis Lollar abstained because they were not present at the March 16<sup>th</sup> meeting.

Katie continues work on the FY 15-16 budget. The preliminary budget is due at City Hall by the end of this month.

Katie is updating the Capital Improvements five year plan.

The Senior Center door handle has been replaced and there have been some issues with it. Another door handle was ordered and installed. It is working. That is why there is more than one door handle charge and credit on the Visa Card.

After more questions were asked and answered, Reggie St. John made the motion to approve the financial report dated March 31, 2015 and prepared on April 2, 2015 as presented. Sherri Branson-Hurt seconded the motion, motion passed, 7 – 0. A show of hands vote was taken. Ayes – 7 Sherri Branson-Hurt, Dennis Lollar, Susan McAuliffe, Christy Marker, Jody Pasalich, Scott Smith, Reggie St. John Nays – 0

## **STAFF REPORTS**

Parks crew is keeping very busy – Back filling, mulching, power washing, painting, repairing water leaks, mowing, weed eating, etc. Please review Park Maintenance Staff Report.

Katie updated the Board on the bridge construction and the way it is impacting the parks and trails.

Chad Clevenger and Katie Noyd attended the Playground Maintenance Training Seminar at the Midwest Public Risk Campus in Independence on April 14 and 15. Found that the Department is on track and is ahead of a lot of the bigger Departments.

The Egg Hunt was held on April 4 at the high school ball fields. Talented Tots Child Care partnered with the Department on the egg hunt. There were approximately 500 youth egg hunters in attendance. There were a few issues that were resolved and more eggs are needed for next year.

The Budding Artist classes are going strong.

Youth soccer and volleyball should finish this weekend.

Youth baseball and softball registration continues. Coaches' meetings are next week.

Coed softball starts playing games on May 2, 2015.

Women's volleyball starts games tomorrow night – April 22, 2015.

Two new exercise classes are being offered: Turbo Kick taught by Cayla Siemens and Simply Dance taught by Beatriz Dailey.

Over \$2200 was raised by the March for Meals for the Senior Center. After the publicity on the March for Meals, Denise Bedford, Senior Center Administrator, received many calls from people interested in the delivered meals and the Senior Center.

May is Older American's Month and there will be additional activities planned to celebrate it. The Mayor and City Council has already approved the Proclamation designating May as Older American's Month.

Bob Nance has been selected to represent Excelsior Springs on the Clay County Senior Services Board.

### **COMMITTEE REPORT**

Katie would like to meet with the Parks Committee in the near future.

### **OLD BUSINESS**

Just a reminder that the Parks and Recreation Board will be meeting with the Parks and Recreation Foundation at 6:00 p.m. on May 19 before the Parks and Recreation Board meeting.

### **NEW BUSINESS**

The Chamber of Commerce's Christmas Committee is requesting a one hundred percent discount of rental fees for the Community Center for July 24 and 25, 2015 for their "Christmas in July". The Christmas Committee is a volunteer group raising money to be used for various Christmas events and decorations for the community. Set up would be on Friday, July 24 late afternoon and events on Saturday, July 25, 2015.

Christmas in July would include an Elf Factory, Taste of Summer, and an ice cream social. The Elf Factory and the ice cream social are scheduled to be at the Community Center. The Taste of Summer will be downtown and will resemble the Chocolate Tour.

Discussion was held.

Scott Smith made the motion to approve the Request for Discount for the Chamber of Commerce's fundraiser: Christmas in July. Dennis Lollar seconded the motion, motion passed – 7 – 0. A show of hands vote was taken. Ayes – 7 – Sherri Branson-Hurt, Dennis Lollar, Susan McAuliffe, Christy Marker, Jody Pasalich, Scott Smith, Reggie St. John Nays – 0

Reggie St. John asked for the time of the activities. Katie will let him know.

### **OPEN DISCUSSION**

Susan McAuliffe informed the Board that Theresa Henson, Dennis Lollar, and Jody Pasalich's terms are up the end of May. If you would like to continue to be on the Parks and Recreation Board, Katie suggests that you contact Ambrose Buckman, Mayor or let Katie know.

Dennis Lollar asked how the new mower was working. Chad Clevenger said that the mowing crew seemed to like it.

Scott Smith asked about the project plan for the new Community Center. Ground breaking is this Friday, April 24, 2015 at 1:30. Katie said that the Community Center is on the agenda for the meeting with the City Council.

Katie Noyd informed the Parks and Recreation Board that Steve Porter will be taking early retirement. His last day will be May 15, 2015. The Department will plan a get-together for him.

Susan McAuliffe handed out evaluation forms for Katie Noyd and the job description for Parks and Rec Director. Please fill out the evaluation form and bring it back to the May meeting. Susan will then compile the results and schedule a closed session at the June board meeting.

The Board will meet with the City Council at 7:00 p.m. tonight after this meeting. Items that on the agenda are the Community Center maintenance, rent, etc.; parkland/green space and housing additions; and future park opportunities.

Ideally there would be greenspace or parkland within a quarter or one-half mile of new development.

Jody asked if there are or have been plans for a walk trail down Lynn Road. Katie was not aware of any but that would be a good question to ask tonight.

Reggie St. John made the motion to adjourn the meeting. Sherri Branson-Hurt seconded the motion, motion passed, 7 – 0. A show of hands vote was taken. Ayes – 7 – Sherri Branson-Hurt, Dennis Lollar, Susan McAuliffe, Christy Marker, Jody Pasalich, Scott Smith, Reggie St. John Nays – 0

Meeting adjourned at 7:45 p.m.