

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

MARCH 21, 2012

The Excelsior Springs Parks and Recreation Department Board meeting held March 21, 2012 was called to order at 7:00 p.m. by President Sharon Powell.

Roll call was taken.

MEMBERS PRESENT: Sharon Powell, President; Theresa Henson, Vice President; Susan McAuliffe, Secretary; Joyce Green, Treasurer; Christy Marker; Zac Ganzer; Keith Bowen; Jeff Duncan

MEMBERS ABSENT: Sherri Branson-Hurt was on speaker phone

CITY COUNCIL LIAISON: Chad Taylor had a previous engagement

STAFF PRESENT: Katie Noyd, Director; Janet Morehead, Administrative Assistant – Office; Steve Porter, Maintenance

VISITORS: None

Sharon Powell asked for consideration of the agenda. There were no changes.

Joyce Green made the motion to approve the minutes of the February 21, 2012 Parks and Recreation Board meeting as written. Susan McAuliffe seconded the motion, motion passed, 8 – 0. A show of hands vote was taken. Ayes - 8: Sharon Powell, Theresa Henson, Susan McAuliffe, Joyce Green, Christy Marker, Zac Ganzer, Keith Bowen, Jeff Duncan Nays - 0

Susan McAuliffe made the motion to approve the minutes of the March 5, 2012 Parks and Recreation Board meeting as written. Christy Marker seconded the motion, motion passed, 8 – 0. A show of hands vote was taken. Ayes - 8: Sharon Powell, Theresa Henson, Susan McAuliffe, Joyce Green, Christy Marker; Zac Ganzer, Keith Bowen, Jeff Duncan Nays - 0

Katie Noyd discussed the financial report dated February 29, 2012. Ending balance was \$848,938.

Jeff Duncan made the motion to approve the February 29, 2012 Financial Report as received. Joyce Green seconded the motion, motion passed, 8 – 0. A show of hands vote was taken. Ayes - 8: Sharon Powell, Theresa Henson, Susan McAuliffe, Joyce Green, Christy Marker, Zac Ganzer, Keith Bowen, Jeff Duncan Nays - 0

STAFF REPORTS

The bleachers arrived and were assembled. One was placed at Eddie Raper Park and three were set at the high school soccer fields. They are sturdy and transportable.

The walk trail in East Valley Park was power washed to remove the moss and algae.

Signage was installed along Linear Walk Trail, East Valley Walk Trail and Siloam Mountain Walk Trail.

Board members suggested the use of environmentally friendly chemicals and to spot treat areas to test the chemicals before using it on large areas.

Staff is keeping the leaves and debris out from under the low walk bridges throughout East Valley Park so that the water can flow under them and not over them.

Sherri Branson-Hurt asked about the efficiency of the power washer. Steve replied that the water tank capacity and the hot water made the removal of the moss/algae much easier.

The grass at Eddie Raper Park, Piburn Ballfield, Century Park and the Hall of Waters has been fertilized and treated with preemergent. Soccer fields have been measured, marked and lined.

Our maintenance crew will have Work Based Learning Job Corps students work with them on a variety of projects. The students will have job specific skills for those projects including painting, welding, masonry, etc.

Sherri Branson-Hurt mentioned that Job Corps Students were involved in the building of the obstacle course at Westview School and did a fine job.

Joyce Green thinks that it is good idea to use the students and let them have pride in Excelsior Springs through the work they do.

Katie said that it will cost \$10.00 per student per day and that the monies will be placed in an account for the students. The students will be bringing their own lunches.

Steve Porter talked about the moss/algae in Powell Lake. When the temperature was up to 80 degrees in the past two weeks, the algae/moss really grew. Steve will wait to treat the moss/algae when the temperature evens out.

Zac Ganzer suggested that the Missouri Department of Conservation might be willing to work with the Department on the management of the lake. Katie has talked with the MDC and will talk to the MDC again about a partnership for the management of the lake.

The fence line between Century Park and Crown Hill Cemetery will be cleaned up this fall and winter.

Gravel will be spread in the parking area at the building in Sunnyside Park and in the parking lot at Regent Park.

Theresa Henson asked about the old stairs that are not in use in Wildwood Park and the rubble of the stairs that were broken up. She would like to see that area cleaned up. Katie said that a fence could be built around the stairs and the debris could be cleaned as time allows.

Kate Noyd informed the Board that youth spring soccer and youth spring volleyball started on Saturday, March 17. She invited the Board to come out and watch the youth play soccer and volleyball.

Registration continues for women's volleyball, coed kickball, coed softball and men's softball. Registration deadline for youth softball and baseball is April 13, 2012.

The Egg Hunt is April 7 at 10 a.m. at the High School Sports Complex.

The responses to the youth basketball survey are in the board packet along with the profit/loss report. Youth basketball shows a loss because bags and umpire shirts were purchased and licensed basketball officials were paid more.

Beth Barbee is compiling scholarship information including the number of scholarship players, how much was spent on scholarships, the number of in and out of town scholarships, etc.

Elaina Lamley is offering an extreme exercise class at 5:00 a.m. Mondays through Friday starting May 7 and a Zumba Gold for seniors on Tuesday and Thursday mornings at 9:45. She continues to offer Senior Fitness, Complete Fitness, and Zumba.

Brent Craigg offers the Beginning and Advanced Women's Body Sculpting on Mondays, Wednesdays and Friday at 6:30 p.m. and 7:30 p.m.

Shape Up Excelsior Springs is being offered again with the registration deadline of March 28 and the competition starting March 29.

Facebook numbers are increasing and the Department is using ActiveNet for text alerts and e-mails.

COMMITTEE REPORTS – none

OLD BUSINESS

Katie Noyd updated the board on the Highway 69 Walk Trail Extension. Molly McGovern-MARC, Chad Birdsong-Public Work Director, and Katie Noyd met and discussed the walk trail. Gerri Doyle, MoDot, will compare our walk trail project financials/jobs with other similar projects. This has to be done if using local forces, i.e. Public Works construction crew. Gerri will contact Katie the first part of April with her information. If it not feasible for the Public Works Department to work on the walk trail then the project will have to go out for bids.

NEW BUSINESS

Katie Noyd opened the discussion of the purchase of a storage shed for Piburn Ballfield. The equipment for working on Piburn Ballfield will be stored there. Equipment includes the quad runner, marking dust, shovels, rakes, etc. These things have been stored in the concession area and restrooms and have to be outside in the patrons' way during games. Having this storage shed would eliminate the need to store the equipment in the comfort station and it would be out of the patrons' way. The equipment would have a dedicated home. Three prices were obtained (see attached).

Discussion followed. Board members questioned the longevity and look of the shed.

Christy Marker made the motion to purchase the 8'x12' storage shed from Porters Building Center for \$1,299 plus \$15.00 delivery. Jeff Duncan seconded the motion. Discussion followed. Joyce Green called for the question. A voice vote was taken. Ayes - 6: Sharon Powell, Susan McAuliffe, Joyce Green, Christy Marker, Keith Bowen, Jeff Duncan Nays - 0 Abstentions - 2: Theresa Henson, Zac Ganzer

Zac Ganzer made the motion that the shed purchased be a temporary storage facility at Piburn Ballfield and that it be put on a time line to build a permanent structure for storage. Theresa Henson seconded the motion, motion passed, 8 - 0. A voice vote was taken. Ayes: Sharon Powell, Susan McAuliffe, Joyce Green, Christy Marker, Keith Bowen, Jeff Duncan, Theresa Henson, Zac Ganzer Nays - 0

Katie Noyd opened the discussion of the purchase of a dump truck. The Ford F550 dump truck that the Department has was purchased in 2002 and has 46,280 miles. The truck has some maintenance issues. Katie would like to get started on a 5-year replacement plan for the vehicles.

Bid requests were distributed and publicized in February for a 2012 four (4) wheel drive cab and chassis truck with a dump body. Bids were also requested for trade ins for the 2002 F550 and the 2001 GMC ¾ ton truck. Two bids were received from Chuck Anderson Ford and one bid from Midway Ford. (See attached bid list.)

Staff recommends that the Parks and Recreation Board approve the bid from Midway Ford for the purchase of a 2012 F550 4x4 truck with a dump body for \$43,634.72 and trade in the 2002 F550 with a trade in value of \$11,500.

Discussion was held.

Theresa Henson made the motion to purchase from Midway Ford the 2012 F550 4x4 truck with a dump body for \$43,634.72 and trade in the 2002 F550 dump truck for \$11,500. Susan McAuliffe seconded the motion, motion passed, 8 – 0. A voice vote was taken. Ayes: Sharon Powell, Susan McAuliffe, Joyce Green, Christy Marker, Keith Bowen, Jeff Duncan, Theresa Henson, Zac Ganzer Nays – 0

Katie introduced the request for discount form. The Excelsior Springs Baseball and Softball Association is requesting to meet at the Community Center on the following dates and not be charged the rental fee. Dates requested are: April 29, May 20, June 24, July 29, August 26, September 30, and October 29, 2012. (See attached request form.)

Katie explained that the Excelsior Springs Baseball and Softball Association is a youth organization that offers softball and baseball. They are not a registered non-profit association but they offer baseball and softball leagues for youth. The association has been meeting at the Community Center for a number of years.

Katie Noyd recommended that the Excelsior Springs Baseball and Softball Association be allowed to use the Community Center for their meetings on the requested dates at no charge at this time.

Susan McAuliffe made the motion to approve the Excelsior Springs Baseball and Softball Association request for using the Community Center for their meetings on April 29, May 20, June 24, July 29, August 26, September 30, and October 29, 2012 for no charge. Joyce Green seconded the motion, motion passed 6 – 2. Ayes: Sharon Powell, Susan McAuliffe, Joyce Green, Christy Marker, Keith Bowen, Theresa Henson Nays: Jeff Duncan, Zac Ganzer

OPEN DISCUSSION

Sharon Powell asked if the Exercise Room ceiling was leaking again. Katie said that it is. One price that was discussed last year with Steve Sellers was \$32,000 for a new roof. Sharon Powell felt that since the Department is a steward of the building then the roof needs to be fixed.

Katie Noyd will get prices on new windows and a new roof. She will research energy grant for both.

Jeff Duncan made the motion to go into closed session pursuant to Section 610.021 RSMo. (2) Real Estate and (3) Personnel. Christy Marker seconded the motion, motion passed, 8 – 0. A voice vote was taken. Ayes: Sharon Powell, Susan McAuliffe, Joyce Green, Christy Marker, Keith Bowen, Jeff Duncan, Theresa Henson, Zac Ganzer Nays – 0

Susan McAuliffe made the motion to come out of closed session. Jeff Duncan seconded the motion, motion passed 8 – 0. A voice vote was taken. Ayes: Sharon Powell, Susan McAuliffe, Joyce Green, Christy Marker, Keith Bowen, Jeff Duncan, Theresa Henson, Zac Ganzer Nays – 0

Zac Ganzer made the motion to adjourn the meeting. Susan McAuliffe seconded the motion, motion passed, 8 – 0. A voice vote was taken. Ayes: Sharon Powell, Susan McAuliffe, Joyce Green, Christy Marker, Keith Bowen, Jeff Duncan, Theresa Henson, Zac Ganzer Nays – 0