

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

FEBRUARY 21, 2017

The Excelsior Springs Parks and Recreation Department Board meeting held February 21, 2017 was called to order by President Reggie St. John at 1900 hours.

Roll call was taken with nine members present.

MEMBERS PRESENT: President – Reggie St. John; Vice President – Scott Smith; Secretary – Christy Marker; Treasurer – Sherri Branson-Hurt; Jason Cole, Lynette Manley, Susan McAuliffe, Jody Pasalich, Jake Simmons

MEMBERS ABSENT: none

VISITORS: none

STAFF PRESENT: Nate Williams, Director; Chad Clevenger, Parks Superintendent; Janet Morehead, Administrative Assistant – Parks and Recreation

Parks and Recreation Board President Reggie St. John called for the consideration of the agenda.

Susan McAuliffe made the motion to approve the agenda as corrected with changing the date in the Approval of Minutes from 12/2017 to 12/2016. Scott Smith seconded the motion, motion passed, 9 – 0. A show of hands vote was taken: Ayes – 9 – Sherri Branson-Hurt, Jason Cole, Lynette Manley, Christy Marker, Susan McAuliffe, Jody Pasalich, Jake Simmons, Scott Smith, Reggie St. John Nays – 0

Susan McAuliffe made the motion to approve the minutes of the December 27, 2016 Parks and Recreation Board meeting as presented. Jake Simmons seconded the motion, motion passed, 9 – 0. A show of hands vote was taken: Ayes – 9 – Sherri Branson-Hurt, Jason Cole, Lynette Manley, Christy Marker, Susan McAuliffe, Jody Pasalich, Jake Simmons, Scott Smith, Reggie St. John Nays – 0

Susan McAuliffe made the motion to approve the minutes of the January 17, 2017 Parks and Recreation Board meeting as presented. Christy Marker seconded the motion,

motion passed, 6 – 0 – 3. A show of hands vote was taken: Ayes – 6 – Sherri Branson-Hurt, Jason Cole, Christy Marker, Susan McAuliffe, Scott Smith, Reggie St. John
Nays – 0 Abstained – Lynette Manley, Jody Pasalich, Jake Simmons – they were not in attendance at the January 17, 2017 Parks and Recreation Board meeting

Reggie St. John asked Nate Williams if there were any concerns with the financial report. Nate mentioned that the purchase of the backstop pad for Jim Piburn Field was in this report. After questions were asked and answered about the financial report, Susan McAuliffe made the motion to accept the financial report dated January 31, 2017 and prepared February 1 and 6, 2017. Scott Smith seconded the motion, motion passed, 9 – 0. A show of hands vote was taken: Ayes – 9 – Sherri Branson-Hurt, Jason Cole, Lynette Manley, Christy Marker, Susan McAuliffe, Jody Pasalich, Jake Simmons, Scott Smith, Reggie St. John
Nays – 0

STAFF REPORTS

There were no questions on the staff report in the Board packet. Chad Clevenger mentioned that the storm box and lid for the Sunnyside Park drive was donated by the Public Works Department, leftover from a previous job.

Chad is planning to lay asphalt at the middle shelter in East Valley Park on Thursday. This shelter will be rectangular.

The Piccadilly tickets sold out within fifteen minutes at the presale party. Another table was added and was sold out also.

Reggie St. John asked Chad Clevenger about the mowing equipment. Chad and Nate have discussed the mowers. The Department had been on a cycle of updating a piece of equipment each year but has not done that for two years because of budgeting for a maintenance building. Chad and Nate would like to get back to that cycle for mowing equipment.

COMMITTEE REPORTS - none

OLD BUSINESS

Nate Williams updated the Board about the proposed dog park. Capital Improvements Authority has continuing concerns about the proposed location of the dog park.

Of the twenty-four informational letters/surveys sent to homeowners on Elm Road and Orrick Road. Seven were returned in the self-addressed, stamped envelopes. One response was positive and six were negative. There was a very positive Letter to the Editor of The Excelsior Springs Standard about the dog park.

Nate met with the Excelsior Springs Animal Control Officers to discuss the concerns of the neighbors. Nate is working on a more detailed informational letter addressing the concerns of the returned responses.

Lani O'Dell is sponsoring a "Barkapolloza" on the first Saturday of June. It is planned to be a dog show, dog walk, vendors, informational booths and in support of the dog park. She has a 45 second video on her Facebook page with her dog at a dog park.

NEW BUSINESS

Discussion was held on moving the day and time of the Parks and Recreation Department Board meeting.

Susan McAuliffe made the motion to move the monthly meeting day and time of the Parks and Recreation Department Board meeting to the fourth Tuesday of the month and hold it at 6 p.m. Jake Simmons seconded the motion, motion passed, 9 – 0. A show of hands vote was taken: Ayes – 9 – Sherri Branson-Hurt, Jason Cole, Lynette Manley, Christy Marker, Susan McAuliffe, Jody Pasalich, Jake Simmons, Scott Smith, Reggie St. John
Nays – 0

Discussion was held on the Parks and Recreation Department's website.

Nate and Courtney Curry met with Kevin and Sonya Morgan of Morgansites!com that developed, designed and manages the Parks and Recreation Department's website. Morgansites!com submitted an open-ended proposal cost for the Department based on updates and what was discussed.

Nate shared information from the current Parks and Rec website. Nate shared what he had created through WIX. WIX is a cloud based web development platform. Nate also shared other Parks and Recreation Department's websites.

The websites were discussed. The Community Center uses WIX.

The Board would like Nate to bring back more information to the next Board meeting, i.e. is there a contract with Morgansites!com, have another conversation with Morgansites!com, etc., and bring the information back to next month's meeting.

Nate Williams and Chad Clevenger toured a building that could be leased for shop space. Stone Crest Development, LLC. submitted a proposal for leasing a portion of this facility to the Parks and Recreation Department. Discussion was held on this property and other properties throughout town were also discussed.

Nate Williams led the discussion on concussion protocol. The Department does not currently have a concussion policy. Nate talked with Christy Marker about having

someone at the coaches meeting. Christy Marker mentioned that there is a post-concussion specialist at the Hospital but is unable to attend the coaches meeting. Christy will get handouts on concussions to Nate for distribution at the meeting.

OPEN DISCUSSION - none

Jason Cole made the motion to adjourn the meeting. Jody Pasalich seconded the motion, motion passed, 9 – 0. A show of hands vote was taken: Ayes – 9 – Sherri Branson-Hurt, Jason Cole, Lynette Manley, Christy Marker, Susan McAuliffe, Jody Pasalich, Jake Simmons, Scott Smith, Reggie St. John Nays – 0

Meeting adjourned at 2023 hours.