

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

FEBRUARY 19, 2013

The Excelsior Springs Parks and Recreation Department Board meeting held February 19, 2013 was called to order at 7:02 p.m. by President Sharon Powell.

Roll call was taken with 7 board members present.

MEMBERS PRESENT: Sharon Powell, President; Reggie St. John, Vice President; Keith Bowen, Treasurer; Sherri Branson-Hurt; Zac Ganzer; Dennis Lollar; Christy Marker Susan McAuliffe arrived at 7:04. There are now 8 board members present.

MEMBER ABSENT: Theresa Henson

COUNCIL LIAISON: none

STAFF PRESENT: Katie Noyd, Director; Janet Morehead, Administrative Assistant – Office; Steve Porter, Maintenance

Sharon Powell asked for consideration of the agenda. There were no changes.

Christy Marker made the motion to approve the minutes of the January 15, 2013 and February 7, 2013 Parks and Recreation Board meetings as written. Reggie St. John seconded the motion, motion passed, 7 – 0. A show of hands vote was taken. Ayes – 7 – Sherri Branson-Hurt, Keith Bowen, Zac Ganzer, Dennis Lollar, Christy Marker, Sharon Powell, Reggie St. John Nays – 0.

Susan McAuliffe arrived at 7:04 p.m.

After questions were asked and answered, Reggie St. John made the motion to approve the January 31, 2013 expenditures as received. Sherri Branson-Hurt seconded the motion, motion passed, 8 – 0. A show of hands vote was taken. Ayes – 8 – Sherri Branson-Hurt, Keith Bowen, Zac Ganzer, Dennis Lollar, Christy Marker, Susan McAuliffe, Sharon Powell, Reggie St. John Nays – 0

Sharon Powell wanted the Board to be aware that the Springtime Umpire Association bank account will be closed but is waiting to make sure all business has been transacted.

STAFF REPORTS

Katie Noyd noted that the Senior Center Staff Report is included with the Parks and Recreation Staff Report.

The new partitions, hand dryers, and toilet paper dispensers arrived today and will be installed at the Eddie Raper Park restroom.

Zac Ganzer would like to see year to year comparisons of activities participation in the staff report.

Katie Noyd has ordered a porta potty for Eddie Raper Park for the first few weeks of soccer practice until the weather warms up and there is no chance of the water lines freezing in the restroom. Porta potties have been ordered for other parks.

Christy Marker asked about the attendance for the Senior Center health programs. Katie Noyd informed the Board that attendance for the health programs is good. There were 24 participants for the memory screening and attendance is always good for the foot clinic. The memory screening is new and the foot clinic is held monthly.

COMMITTEE REPORTS

The Recreation Committee met at 6 p.m. tonight. They reviewed the activity list and then discussed current activities, improvements for current activities and activities that could be added. Katie would like to add more outdoor activities and senior programs.

Dr. Erin Schreier and Craig Bohnert have consented to serve on the Park Foundation Committee. These two members will bring the total to nine to serve on the Park Foundation Committee.

Sherri Branson-Hurt made the motion to appoint Dr. Erin Schreier and Craig Bohnert to the Park Foundation Committee. Susan McAuliffe seconded the motion, motion passed, 8 – 0. A show of hands vote was taken. Ayes – 8 – Sherri Branson-Hurt, Keith Bowen, Zac Ganzer, Dennis Lollar, Christy Marker, Susan McAuliffe, Sharon Powell, Reggie St. John Nays – 0

Sharon Powell informed the Board that the Park Foundation Committee elected officers. They are: President – Christi Rice; Vice President – Tray Harkins; Secretary – Craig Bohnert; Treasurer – Keith Winge.

The Park Foundation is applying for their tax exempt status and is discussing how they can be the most effective.

OLD BUSINESS

Katie Noyd solicited estimated costs of replacing the air conditioning units on the roof of the Community Center; replacing the roof of the Community Center and the entrance to the Senior Center; and the support wall at the back of the Community Center.

George Wood Heating and Air Conditioning estimated that to replace the air conditioners on the roof would cost between \$12,000 and \$15,000.

JR Roofing estimated that replacing the Community Center Roof with a thermoplastic reinforced plastic membrane would cost at least \$40,000. Cornell Roofing uses a Derbigum system and has not submitted an estimate.

A Swearingin Concrete representative saw no need to hurry to redo or reinforce the back supports of the Community Center. He suggested that staff continue to fill the foundation cracks like they have been doing.

It was discussed that when the roof is replaced it would be a good time to replace the roof HVAC.

Sharon Powell, as an FYI, let the Board know that the Community Center (new one) Committee has scheduled a 4:00 p.m. meeting for this Thursday, February 21, at the Fire Station.

Katie Noyd discussed the retaining wall at Sunnyside Park with the Board. The quote she received from Chad Birdsong, Public Works Director, for labor and equipment for building the wall was \$15,401. She feels that the Parks and Recreation crew would be able to install the wall. The Department might have to rent a couple of pieces of equipment but the cash outlay would be substantially lower. Steve Porter, Maintenance, feels that the Parks and Rec crew is capable of building the wall. This would be a March project.

Steve Jewell of Jewell Masonry rebuilt the rock pillar at City Hall. Katie said that the job was well done and the mortar matched the existing mortar.

NEW BUSINESS

The Department has been installing borders around the swing sets and playground areas in the parks. The Department would like to continue the installation of the borders to help contain the mulch and to designate use zones. Century Park and Siloam Mountain Park were completed last year. This year we have chosen Lincoln Park playground, Lincoln Park swing set, Sunnyside Park playground and Sunnyside Park swing set. We have four access ramps on hand.

The three bids received were: Fry & Associates-141 borders (4' long) and 1 access ramp – \$5,534.00; Playpower-90 borders (6' long) and 1 access ramp – \$6,090.32; Athco-141 borders (4' long) and 1 access ramp – \$6,820.00.

Staff requests that the Parks and Recreation Board approve the purchase of 141 borders (4' long) and one access ramp from Fry & Associates for \$5,534 (including freight).

Christy Marker made the motion to accept the bid from Fry and Associates for \$5,534.00 (including freight) for the purchase of 141 borders (4' long) and one access ramp.

Zac Ganzer seconded the motion, motion passed, 8 – 0. A show of hands vote was taken.

Ayes – 8 – Sherri Branson-Hurt, Keith Bowen, Zac Ganzer, Dennis Lollar, Christy Marker, Susan McAuliffe, Sharon Powell, Reggie St. John Nays – 0

Discussion was held on the Siloam Mountain Park gazebo roofs. There are graffiti issues with the metal roofs and staff would like to replace these three gazebo roofs. To purchase these three metal roofs from Playpower will cost \$3993.20 (freight included).

The Lincoln Park playground overhead ring trek has rust issues and needs to be replaced. Katie included pictures of elements that could replace the ring trek. Discussion was held. Consensus was to replace it with something that did not require upper body strength.

Susan McAuliffe made the motion to approve the purchase of three metal roofs from Playpower for the Siloam Mountain Gazebos at a cost of \$3993.20 and the purchase of two elements that did not require upper body strength. Zac Ganzer seconded the motion.

Further discussion was held. The decision was made to make separate motions for the purchase of the play elements and metal roofs. Susan McAuliffe withdrew her motion.

Susan McAuliffe then made the motion to approve the purchase of three metal roofs from Playpower for the Siloam Mountain Gazebos at a cost of \$3993.20. Zac Ganzer seconded the motion, motion passed 8 – 0. A show of hands vote was taken. Ayes – 8 – Sherri Branson-Hurt, Keith Bowen, Zac Ganzer, Dennis Lollar, Christy Marker, Susan McAuliffe, Sharon Powell, Reggie St. John Nays – 0

Discussion continued on the Lincoln Park playground play structures. Consensus of the Board is to allow Katie Noyd to choose the two new pieces for the Lincoln Park playground, with comparable pricing of the ones presented.

The bridge for the Highway 69 Walk Trail Extension project arrived on February 13. Not all of the bridge abutments have been poured. The bridge will be left as a natural color and not be painted. The trail is still on budget.

Discussion was held on future trails that could extend and possibly connect the trail system in Excelsior Springs using the land that the Department has and has access to.

These trails encompass the suggestions of the Excelsior Springs Master Plan and the Inter Urban Trail System.

Katie tossed questions at the Board for thought: Does the Board want to continue to develop trails and develop trails with mulch/ground cover through trees and natural areas; connect the trails to the schools; what kind of surface; what about accessibility; work in conjunction with the city on multiuse sidewalks, etc.

A short discussion was held. Katie will talk with Molly McGovern, MARC, about funding and Sharon Powell suggests a trail committee be formed.

OPEN DISCUSSION

Sharon Powell said that her husband Kent Powell is on the Excelsior Springs Educational Foundation, Inc. and that they recently had a daylong meeting and there were very positive remarks made about the Parks and Recreation Department, Katie Noyd and the various projects.

Zac Ganzer asked about the Shaun Marcum golf tournament sponsored by the Quarterback Club. Katie announced that the Parks and Recreation Department received a check for \$1,000. Katie hopes to be able to work with the Quarterback Club and the Shaun Marcum tournament again. Katie was at the National Recreation and Parks Congress when the tournament was held.

Zac Ganzer asked if there were grants for trees. Katie replied that there are grants available and the Department is planning to plant trees this spring.

At 8:00 p.m. Sherri Branson-Hurt made the motion to go into closed session pursuant to Section 610.021 RSMo. (2) Real Estate. Christy Marker seconded the motion, motion passed, 8 – 0. A show of hands vote was taken. Ayes – 8 – Sherri Branson-Hurt, Keith Bowen, Zac Ganzer, Dennis Lollar, Christy Marker, Susan McAuliffe, Sharon Powell, Reggie St. John Nays – 0

At 8:07 p.m. Zac Ganzer made the motion to come out of closed session. Reggie St. John seconded the motion, motion passed.

Reggie St. John made the motion to adjourn the meeting. Sherri Branson-Hurt seconded the motion, motion passed, 8 – 0. A show of hands vote was taken. Ayes – 8 – Sherri Branson-Hurt, Keith Bowen, Zac Ganzer, Dennis Lollar, Christy Marker, Susan McAuliffe, Sharon Powell, Reggie St. John Nays – 0