

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

FEBRUARY 16, 2016

The Excelsior Springs Parks and Recreation Department Board meeting held February 16, 2016 was called to order at 7:03 p.m. by President Susan McAuliffe.

Roll call was taken with eight board members present.

MEMBERS PRESENT: Susan McAuliffe, President; Reggie St. John, Vice President; Christy Marker, Secretary; Scott Smith, Treasurer; Sherri Branson-Hurt; Jason Cole; Lynette Manley; Jody Pasalich Jake Simmons arrived at 7:12 p.m. He is a member of the Planning and Zoning Commission and was at their meeting.

MEMBERS ABSENT: Jake Simmons

CITY COUNCIL LIAISON ABSENT: Brad Eales was at a City Council meeting.

STAFF PRESENT: Nate Williams, Director; Chad Clevenger, Parks Superintendent; Janet Morehead, Administrative Assistant – Office

VISITOR: Steve Marriott, Director of Administrative Services

Susan McAuliffe called for the consideration of the agenda.

Reggie St. John made the motion accept the agenda as presented. Sherri Branson-Hurt seconded the motion, motion passed, 8 – 0. A show of hands votes was taken. Ayes – 8 – Sherri Branson-Hurt, Jason Cole, Lynette Manley, Christy Marker, Susan McAuliffe, Jody Pasalich, Scott Smith, Reggie St. John Nays – 0

Susan McAuliffe introduced Steve Marriott, Director of Administrative Services for the City of Excelsior Springs. He is here to answer questions about the financial report and finances for the Parks and Recreation Department.

Christy Marker made a motion to accept the minutes of the November 17, 2015 Parks and Recreation Board meeting as presented. Sherri Branson-Hurt seconded the motion, motion passed, 6 – 0 – 2. A show of hands vote was taken. Ayes – 6 – Sherri Branson-Hurt, Jason Cole, Christy Marker, Susan McAuliffe, Scott Smith, Reggie St. John Nays – 0 Abstained – 2 – Lynette Manley and Jody Pasalich – they did not attend the November 17, 2015 board meeting

The approval of the minutes of the December 15, 2015 board meeting was tabled to the March 2016 board meeting or until Jake Simmons arrives. There was not a quorum of board members present at this meeting that attended the December 15, 2015, board meeting.

Sherri Branson-Hurt made a motion to accept the minutes of the January 19, 2016 Parks and Recreation Board meeting as presented. Reggie St. John seconded the motion, motion passed, 5 – 0 – 3. A show of hands vote was taken. Ayes – 5 – Sherri Branson-Hurt, Lynette Manley, Christy Marker, Jody Pasalich, Reggie St. John Nays – 0 Abstained – 3 – Jason Cole, Susan McAuliffe, Scott Smith – they did not attend the January 19, 2016 board meeting

Susan McAuliffe opened the floor to Steve Marriott to field any questions that the Board might have about the Parks and Recreation Department finances. Questions were asked and answered. Steve Marriott feels that as long as the overall financial picture is within the budget then budget amendments can be made once or twice a year to get the line items within their individual budget.

Jake Simmons arrived at 7:12. Jake is on the Planning and Zoning Commission and was attending a Planning and Zoning Commission meeting.

After questions were asked and answered about the financial report, Reggie St. John made the motion to approve the financial reports dated January 31, 2016 and prepared February 4, 2016. Lynette Manley seconded the motion, motion passed, 9 – 0. A show of hands votes was taken. Ayes – 9 – Sherri Branson-Hurt, Jason Cole, Lynette Manley, Christy Marker, Susan McAuliffe, Jody Pasalich, Jake Simmons, Scott Smith, Reggie St. John Nays – 0

Jody Pasalich made a motion to accept the minutes of the December 15, 2015 Parks and Recreation Board meeting as presented. Reggie St. John seconded the motion, motion passed, 5 – 0 – 4. A show of hands vote was taken. Ayes – 5 – Lynette Manley, Susan McAuliffe, Jody Pasalich, Jake Simmons, Reggie St. John Nays – 0 Abstained – 4 – Sherri Branson-Hurt, Jason Cole, Christy Marker, Scott Smith, – they did not attend the January 19, 2016 board meeting

STAFF REPORTS

Chad Clevenger commented that new copper water lines have been installed in the Eddie Raper Park restrooms.

An elm tree from the levee behind the Hall of Waters has been removed. It was splitting at a fork in the trunk. The issue with the Cottonwood trees has still not been resolved.

Bill Tuck started back to work today. He will be putting the soccer goals back together and laying out the soccer fields.

Youth soccer and youth volleyball numbers are down but registrations will be accepted the rest of this week.

Youth basketball will finish their season on Saturday, March 20. Youth medals will be handed out and equipment will be collected and stored at the Community Center.

The cameras that the Department are using are not taking clear, clean pictures. Parents have been asked to share pictures that they have taken. They will be asked again to share sport and activities pictures. Nate Williams will look for a better camera.

The Board likes the e-mailed weekly report from Nate Williams.

The Downtown Excelsior Partnership's Mardi Gras/Irish Festival is March 12. There will be a parade downtown and family friendly activities.

The volunteers of the Senior Center have really stepped up their game since the Senior Center administrator has been off work.

Nate Williams and Chad Clevenger recently toured the parks and developed a to-do list for the parks. He shared some suggestions and handed out a copy of their ideas. This would be a working two year ongoing project list, with completions and additions noted.

Chad Clevenger mentioned that John Casey, Engineer with MoDot, has said that a subcontractor will be replacing the walk trail and doing dirt work in March on the Fishing River walk trail that runs under the bridge behind Piburn Field.

Steve Marriott left the meeting at 7:50 p.m.

COMMITTEE REPORTS – none

Nate Williams will be assigning and reassigning board members to committees.

OLD BUSINESS

The Excelsior Springs Parks and Recreation Foundation is hosting a Piccadilly "Garden Gala" on Saturday, March 5. Doors will open at 5:30 and dinner will be at 6. The Quarter Auction will be held after that. Tickets are \$40.00 per person and can be purchased at the Parks and Rec office or on line.

Discussion was held about the possibility of using the Chamber of Commerce's trolley to

pick up and take the Piccadilly participants home for a small fee. This idea will be forwarded to the Piccadilly's committee.

Nate Williams talked to Brad Eales about the Milwaukee Street Project. Brad Eales will meet with Chad Birdsong about this project.

Nate Williams and Chad Clevenger walked the Curtis Avenue lots. Nate Williams talked with Dave Haugland who said that the deeds for these lots will be signed over to the Parks and Recreation Department within a short amount of time. Jake Simmons and Brad Eales will find some larger donations to get this park up and running since this park was not a budgeted item.

NEW BUSINESS

The Parks and Recreation Department's Egg Hunt will be March 26 at 10:00 a.m. at the high school ball fields. Talented Tots is a sponsor of the egg hunt. Volunteers are welcome.

Nate Williams wants to present project ideas to the Capital Improvement Authority at their March meeting. Nate Williams shared some of his ideas for capital improvements and is asking the Board for capital improvements ideas.

Nate feels that a dog park would be a good capital improvement project and shared his rendering of the park.

Another project idea would be to resurface the older asphalt section of Rainbow Trail along Highway 69, along with installing some lights along the more secluded areas of the trail. Nate would like to get a rough count of the trail users to take to Capital Improvements. This rough count could be obtained by using a trail camera. Nate will be purchasing a trail camera.

OPEN DISCUSSION

Reggie St. John asked about the strategic plan workshop/meeting with Steve Sellers. The strategic plan would be a living, moving, fluid plan for possibly five years. Steve Sellers would walk the Parks and Recreation Board through the creation of the plan.

Nate Williams will talk with Steve Sellers about setting up a meeting. Reggie St. John suggested possibly March 8 at 6:30 p.m. with the Parks and Recreation Department buying pizza, etc.

Christy Marker made a motion to adjourn the meeting. Scott Smith seconded the motion. Motion passed, 9 – 0. A show of hands votes was taken. Ayes – 9 – Sherri Branson-

Hurt, Jason Cole, Lynette Manley, Christy Marker, Susan McAuliffe, Jody Pasalich, Jake Simmons, Scott Smith, Reggie St. John Nays – 0

Meeting adjourned at 8:45 p.m.