

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

JANUARY 19, 2016

The Excelsior Springs Parks and Recreation Board meeting held January 19, 2016 was called to order at 7:05 p.m. by Vice-President Reggie St. John.

Roll call was taken with six board members present.

MEMBERS PRESENT: Reggie St. John, Vice President; Christy Marker, Secretary; Sherri Branson-Hurt; Lynette Manley; Jody Pasalich; Jake Simmons

MEMBERS ABSENT: Jason Cole, Susan McAuliffe; Scott Smith

CITY COUNCIL LIAISON: Brad Eales arrived at 7:15 after the City Council meeting

STAFF PRESENT: Nate Williams, Director; Chad Clevenger, Superintendent; Janet Morehead, Administrative Assistant – Office

VISITORS: None Nate Williams said that after the City Council meeting Steve Marriott, Director of Administrative Services, might attend the meeting to answer questions about the Financial Report.

Reggie St. John called for the consideration of the agenda. Christy Marker made the motion to accept the agenda as presented. Lynette Manley seconded the motion, motion passed, 6 – 0. A show of hands vote was taken. Ayes – 6 – Sherri Branson-Hurt, Lynette Manley, Christy Marker, Jody Pasalich, Reggie St. John, Jake Simmons Nays –0

Approval of the minutes of the November 17, 2015 and December 15, 2015 meetings were postponed until the February meeting because there were not enough board members at tonight's meeting that were in attendance at those meetings.

Reggie St. John asked if there were any questions about the financial report.

Nate Williams and Chad Clevenger said that the biggest expenses this month are the work on Piburn and the maintenance on the trucks and mowers.

After questions were asked and answered, Jody Pasalich made the motion to approve the financial report dated December 31, 2015 and prepared on January 4, 2016 as presented. Lynette Manley seconded the motion, motion passed, 6 – 0. A show of hands vote was

taken. Ayes – 6 – Sherri Branson-Hurt, Lynette Manley, Christy Marker, Jody Pasalich, Reggie St. John, Jake Simmons Nays – 0

STAFF REPORTS

Nate Williams included copies of his weekly report to the Parks and Recreation Board in this board packet.

Park maintenance has been working on snow removal. They have also been replumbing the restrooms at Eddie Raper Park.

An Elm tree on the levy behind the Hall of Waters near Paul Craig Park was removed by Kenny's Tree Service. The tree was split at a joint.

The removal of the rest of the Cottonwood tree south of Jim Piburn Field will be rebid. Legal action will be pursued against the tree company that did not follow through with the removal of the tree.

Shape-up is entering its third week.

The youth Start Smart program for 3 – 5 year olds has been changed to Tigers 'N Training or TNT.

The Senior Center is experiencing lower numbers recently because of the weather.

Jake Simmons asked about disc golf and foot golf. Nate Williams has talked to the National Disc Golf Association about rules, baskets and the possibility of combining disc golf and foot golf and using one set of holes. They will be getting back to him.

Christy Marker asked if the search has been successful for finding land for the Dog Park. Nate Williams is waiting to hear back from the Codes Department regarding the titles and any special uses or restrictions that was placed on the land when it was donated.

Nate Williams has talked with four scouts that will be working on their Eagle Scout Project. He has suggested to them to design different amenities that can be placed in the dog park.

COMMITTEE REPORTS – none

OLD BUSINESS

Nate Williams updated the Board on the Parks and Recreation Foundation's Piccadilly scheduled for March 5, 2016 at 7:00 p.m. at the Montgomery. Vintage Garden Party is the theme. Tickets can be bought separately or as a table. There will be another planning meeting on January 21.

Steve Marriott, Director of Administrative Services, was contacted about designating monies to a specific project. There is no good way to track money for a specific project. He suggested that the Foundation could be used to hold those monies.

NEW BUSINESS

The requests for discount were discussed. The Board wants to make sure that the groups are nonprofit and that the Board's decision is in compliance with the rules and regulations.

Christy Marker made the motion to approve the Excelsior Springs Garden Club, the Open Mike Night Show and the Country Music Makers practice to use the Jud Palmer Community Center, multipurpose room, for their requested time and dates as long the approval is consistent with previous requests and use. Jody Pasalich seconded the motion.

Voting is as follows:

Excelsior Springs Garden Club: 6 – 0. A show of hands vote was taken. Ayes – 6 – Sherri Branson-Hurt, Lynette Manley, Christy Marker, Jody Pasalich, Reggie St. John, Jake Simmons Nays – 0

David Simmons – Open Mike Night: 5 – 0 – 1. A show of hands vote was taken. Ayes – 5 – Sherri Branson-Hurt, Lynette Manley, Christy Marker, Jody Pasalich, Reggie St. John Nays – 0 Abstained – 1 – Jake Simmons – David Simmons is his grandfather.

David Simmons –Country Music Makers practice: 5 – 0 – 1. A show of hands vote was taken. Ayes – 5 – Sherri Branson-Hurt, Lynette Manley, Christy Marker, Jody Pasalich, Reggie St. John Nays – 0 Abstained – 1 – Jake Simmons – David Simmons is his grandfather.

Nate Williams developed a detailed bid for the t-shirts for the youth league participants, adult league winners, and staff. Bid information was sent to several companies. Two responses were received: Nill Brothers from Kansas City, Kansas and Spirit Pack from Excelsior Springs.

Nate shared the bid information and recommended Nil Brothers. The Board did not have to approve the bid because the bid amount fell within in the price range for the Director to approve.

Nate Williams shared the unsigned Excelsior Springs School District Use Agreement. Nothing has changed from last year's agreement – maintenance fee is \$10,000 per year and \$10.00 per hour for field/court use.

Christy Marker made the motion to approve the 2016 Excelsior Springs School District Use Agreement as presented with the fees staying the same. Sherri Branson-Hurt seconded the motion, motion passed, 6 – 0. A show of hands vote was taken. Ayes – 6 – Sherri Branson-Hurt, Lynette Manley, Christy Marker, Jody Pasalich, Reggie St. John, Jake Simmons Nays – 0

Nate Williams talked about Steve Sellers' consultant fees and a strategic planning workshop. Steve would like to have a strategic planning workshop with the Board.

Steve Sellers' consulting fee for the year of November 30, 2015 through December 31, 2016 is \$500.00. This fee includes the strategic planning workshop.

Sherri Branson-Hurt made the motion to accept and pay the invoice for \$500.00 for Steve Sellers' consulting fees and strategic planning workshop. Jake Simmons seconded the motion, motion passed, 6 – 0. A show of hands vote was taken. Ayes – 6 – Sherri Branson-Hurt, Lynette Manley, Christy Marker, Jody Pasalich, Reggie St. John, Jake Simmons Nays – 0

Chad Clevenger discussed the bids for the black fence that will be used on the Piburn Bleacher Project. Three bids were received: Premier- \$7,773.97; Van's Fence- \$8067.15; Guier Fence - \$9,274.99. This will be using Capital Improvements monies.

Chad Clevenger recommends Premier.

Sherri Branson-Hurt made the motion to approve the bid from Premier for \$7,773.97. Jody Pasalich seconded the motion, motion passed, 6 – 0. A roll call vote was taken. Ayes – 6 – Sherri Branson-Hurt, Lynette Manley, Christy Marker, Jody Pasalich, Reggie St. John, Jake Simmons Nays – 0

OPEN DISCUSSION

Reggie St. John asked Nate Williams and Chad Clevenger if they had been able to use the National Joint Powers Alliance (NJPA). He hasn't used it yet but it does seem promising.

New Dawn Fiber was discussed. New Dawn Fiber was created to connect small towns with fiber-fast speed.

Sherri Branson-Hurt made the motion to adjourn the meeting. Jake Simmons seconded the motion, motion passed, 6 – 0. A show of hands vote was taken. Ayes – 6 – Sherri Branson-Hurt, Lynette Manley, Christy Marker, Jody Pasalich, Reggie St. John, Jake Simmons Nays – 0

Meeting adjourned at 8:35 p.m.